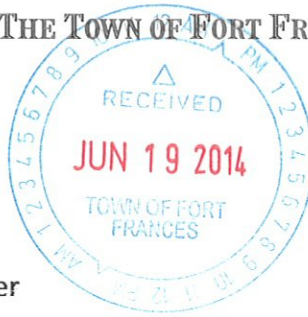


Report



Municipal Planner
Memo #2014-11

To: Mayor and Council
From: Faye Flatt, Municipal Planner
Date: 19 June 2014
Subject: Summit Telecom/TbayTel request for Concurrence – Proposed Telecommunication Tower - 250 Church St

Summit Telecom has requested, on behalf of Tbaytel, an indication of Council concurrence with the erection/installation of a 20 ft telecommunication tower on 250 Church St. Council referred the request to the Planning and Development Executive Committee. A copy of the original request dated June 2, 2014 is attached.

Telecommunications towers are similar to Green Energy projects in that a municipality cannot prevent them from being constructed. The Federal Government is the approval authority under the Radio Communications Act. Notwithstanding that Industry Canada requires public consultation for towers over 30 metres in height the consultant has concluded public consultation process and is now seeking written indication of support with no concerns from the Town.

The Planning and Development Executive Committee considered the request at its meeting held June 19th and indicated support with no concerns as the proposed tower will improve cell service within the community. If approved, the letter will be generated from this office.

Respectfully submitted,

F. Flatt, AMCT, ACST, CPT
Municipal Planner
Enc.

COUNCIL APPROVAL OF THIS REPORT WILL: approve the request by Summit Telecom for written concurrence for the erection/installation of proposed 20 ft telecommunications tower at 250 Church Street.



tbaytel

Faye Platt, Municipal Planner
Town of Fort Frances
320 Portage Avenue
Fort Frances, ON
P9A 3P9

Dear Ms. Flatt,

The approval authority for wireless telecommunication towers is within Industry Canada under the *Radiocommunication Act*. Industry Canada's *Radiocommunication and Broadcasting Antenna Systems – CPC-2-0-03, Issue 4, June 2007* outlines the process for the proponent to follow and encourages the establishment of policies from the land-use authority as they are best positioned to contribute to optimum siting of facilities to meet their own community needs. A policy has not been established by the Town of Fort Frances but was consulted while following Industry Canada's Default Public Consultation for this installation.

[http://www.ic.gc.ca/eic/site/smt-gst.nsf/vwapj/cpc2003-issue4e.pdf/\\$FILE/cpc2003-issue4e.pdf](http://www.ic.gc.ca/eic/site/smt-gst.nsf/vwapj/cpc2003-issue4e.pdf/$FILE/cpc2003-issue4e.pdf)

This process included the following:

Municipal Consultation

- Information package sent to Town of Fort Frances on April 17, 2014.

Public Consultation

- Mail notification is required to be sent to adjacent property owners within three times height of the tower (60m). Mail notification was sent to 16 property owners that owned 22 parcels in this

tbaytel

Jay Lewis
Summit Telecom Services Inc.
On behalf of Tbaytel.

DATE

Sample Letter of Concurrence

Jason Lewis
Summit Telecom Services Inc.
2645 Royal Windsor Drive
Mississauga, ON L5J 1K9

**Re: Tbaytel – Request for Concurrence
Proposed 20m Monopole**
Site: FORT FRANCES LEGION
Address: 250 Church Street, Fort Frances

Dear Mr. Lewis

The approval authority for wireless telecommunication towers is within Industry Canada under the *Radiocommunication Act*. Industry Canada's *Radiocommunication and Broadcasting Antenna Systems – CPC-2-0-03, Issue 4, June 2007* outlines the process for the proponent to follow and encourages the establishment of policies from the land-use authority as they are best positioned to contribute to optimum siting of facilities to meet their own community needs. A policy has not been established by the Town of Fort Frances but was consulted while the proponent followed Industry Canada's Default Public Consultation.

Summit Telecom Services Inc. on behalf of Tbaytel has provided the Town of Fort Frances with the following:

- Information package submitted to the Fort Frances on April 17, 2014.
- Mail notification is required to be sent to adjacent property owners within three times height of the tower (60m). Mail notification was sent to 16 property owners that owned 22 parcels in this notification radius. This was sent on April 17, 2014 using a mailing list provided by the municipality.
- Public notice was published on Thursday, April 24, 2014 in the local newspaper, *The Daily Bulletin*.

The Town of Fort Frances has reviewed and adopts the submission for a 20m monopole and related equipment as outlined in the request for concurrence dated June 2, 2014. Summit Telecom Services Inc. on behalf of Tbaytel met the requirements of Industry Canada's Default Public Consultation Process in respect to the local land-use authority and the Town has no objection to the proposed telecommunication structure.

Please accept this letter as concurrence for the proposed 20m monopole to be located at 250 Church Street, Fort Frances.

Yours truly,

PUBLIC NOTICE**TBAYTEL PROPOSED TELECOMMUNICATIONS SITE
FORT FRANCES ROYAL CANADIAN LEGION – 20 METRE MONOPOLE****SUBJECT:**

- Proposed 20m monopole to be installed on subject property at rear of building in parking lot. Monopole will have related wireless equipment installed to improve Tbaytel's wireless network.
- An equipment cabinet will be at the base of the monopole with concrete bollards.
- The structure will off-load wireless traffic from Tbaytel's existing sites in Fort Frances to increase capacity improving Tbaytel's wireless services.

LOCATION:

- 48 36 33.6N,
93 23 49.0W.
- 250 Church Street, Fort Frances

LEGAL DESCRIPTION:

PCL 337-1 SEC ALBTP; LT
337 TOWN PLOT
ALBERTON; FORT FRANCES

ANY PERSON may make a written submission or request additional information to the individual listed below by close of business Monday, May 26, 2014.

PLEASE TAKE NOTICE as the approval of this site and its design is under the exclusive jurisdiction of the Government of Canada through Industry Canada. For more information on the federal process pertaining to these installations please contact the local Industry Canada office at:
spectrum.sault-ste-marie@ic.gc.ca.

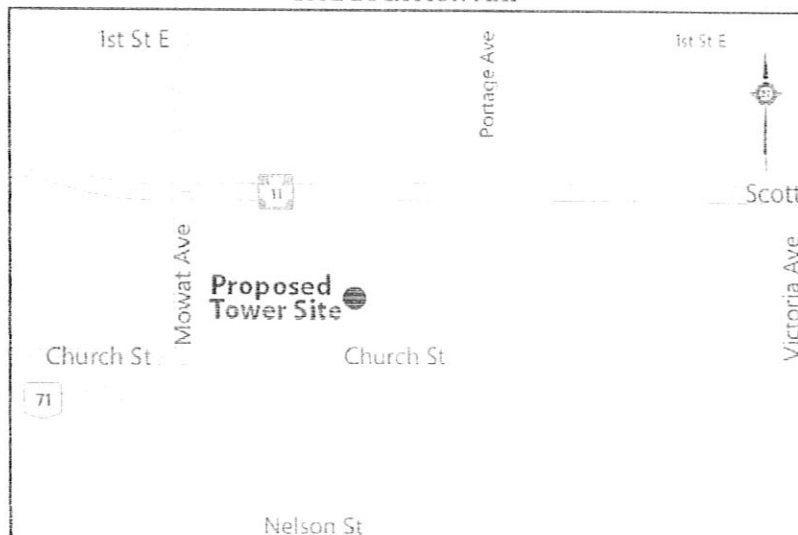
PLEASE FORWARD ALL COMMENTS AND REQUESTS FOR ADDITIONAL INFORMATION TO THE FOLLOWING INDIVIDUALS:

PROPONENT CONTACT: Tbaytel

c/o Jay Lewis, Summit Telecom Services Inc.,
2645 Royal Windsor Drive, Mississauga, Ontario, L5J 1K9.
Fax: (888) 622-4939, Email: jay@summit-tel.com

TOWN OF FORT FRANCES CONTACT:

Faye Platt – Municipal Planner
320 Portage Avenue, Fort Frances, Ontario, P9A 3P9.
Fax: (807) 274-8479, Email: fflatt@fort-frances.com

SITE LOCATION MAP

Key Plan (not to scale)