

TOWN OF FORT FRANCES

MINUTES

SESSION NO. # 78

November 6, 2018

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre on November 6, 2018 from 11:00 a.m. to 12:12 p.m.

PRESENT: Councillor G.P. Ryan, Chair, Mayor R. Avis, Councillor W. Brunetta

ALSO PRESENT: D. Brown, CAO, L. Lindberg, Treasurer, D. Galusha, Deputy Treasurer, J. Forbes, Human Resources Coordinator, T. Moffitt, Fire Chief/CEMC (11:00 a.m. to 11:35 a.m.) R. Thoms, 93.1 the Border and K. Lawson, Secretary

REGRETS: Councillor K. Perry

1. **Call to Order 11:00 a.m.**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting. - none identified**
3. **Disclosure of pecuniary interest and the general nature thereof - none identified**
4. **Approval of Previous Committee Minutes**

4.1 Session No. 77 dated October 2nd, 2018.

Brunetta-Avis: Approved as presented.

CARRIED

5. **In-Camera - no items identified**
6. **Items Referred from Council - no items identified**
7. **New Business**

- 7.1 Request for Tender for Replacement of 1995 Pumper Rescue Truck (11-1).
 - committee recommended authorizing proceeding with advertisement of a tender for a Triple Combination Pumper Fire Truck. Committee also recommended that the tender include pricing with and without trade in values, along with confirmation of maintenance to give Council a realistic monetary value to deliberate with during the Budget process.
- 7.2 Fort Frances Fire & Rescue Service - Establishing & Regulating By-Law.
 - committee reviewed the draft by-law document and recommended the repeal of current By-Law 31/10 and replacement with a new By-Law for Establishing and Regulating.
- 7.3 Policy Update - Media Communications.
 - committee recommended approval of the updated Media Communication Policy.
- 7.4 2019 Budget Timetable.
 - committee recommended approval of the 2019 Budget Timetable as outlined in the report.
- 7.5 Consumer Price Index (CPI) Increase for 2019 User Fees.
 - committee recommended that Division Managers affect a 2.6% user fee increase for 2019, reflective of the Thunder Bay Consumer Price Index Inflationary increase, for review by Executive Committees.

- 7.6 Request for Reconsideration - Minutes of Settlement (MOS)
641 Second Street East (2018);
635 Nelson Street (2017 and 2018);
838 Williams Avenue (2017 and 2018);
633 Nelson Street (2017 and 2018).
- committee recommended processing of the Minutes of Settlement for these properties as outlined in the report.
- 7.7 2019 Vacation Guide Map to Northwestern Ontario.
- committee recommended receiving only the 2019 Northwestern Ontario Vacation Guide Map advertising request with no further action being taken.
- 7.8 Township of Montague - Request for Resolution Support.
- committee recommended endorsement of the Township of Montague's resolution supporting the Association of Municipalities of Ontario (AMO) request that the Provincial Government undertake consultation with municipalities prior to modifying legislation that affects municipal governments.

8. Non-agenda Items - no items identified

9. Information

- 9.1 Mandatory Training and Certification Regulation Update.
- received as information.
- 9.2 Fire & Rescue Service - September 2018 Report.
- received as information.
- 9.3 Town of Fort Frances General Fund (Operating) Summary for the Nine Months Ending September 30, 2018.
- received as information.
- 9.4 Town of Fort Frances General Fund (Operating) Summary for the Ten Months ending October 31, 2018.
- received as information.
- 9.5 Town of Fort Frances Water and Sewer Fund (Operating Summary) for the Nine Months Ending September 30, 2018.
- received as information.
- 9.6 Town of Fort Frances Water and Sewer Fund (Operating) Summary for the Ten Months ending October 31, 2018.
- received as information.
- 9.7 2018 3rd Quarter Reserve Fund Report.
- received as information.

10. Adjourn / Next Meeting Date - November 20th, 2018

Executive Committee Chair

D. Brown, CAO