

Application for 2016-17 Community Museum Operating Grant – 2015 REVENUES
Please list all revenue applied to the operation of the Fort Frances _____ museum.

1. Government Grants

- Only list grants funded by the provincial and federal governments and their agencies.
- Report municipal grants and contributions in Section 2.

Grant Name	Source	Description	Granting Agency's Portion	Museum's Portion	Total Amount
CMOG	Ministry of Tourism, Culture and Sport	Operating Grant	\$ 20,919.00	Not applicable	\$ 20,919.00
Pay Equity Grant	Ministry of Tourism, Culture and Sport	Pay Equity Grant	\$ 600.00	Not applicable	\$ 600.00
Summer Experience	s/a provincial	student grant	\$ 2,875.00		\$ 2,875.00
Summer Jobs Service	MNDM provincial	student grant	\$ 1,094.00	\$ 6,597.00	\$ 7,691.00
Young Canada Works	Federal	student grant	\$ 2,674.70	\$ 2,674.70	\$ 5,349.40
Canada Summer Jobs	federal	student grant	\$ 1,430.00	\$ 2,653.60	\$ 4,083.60
Subtotal 1 ➡			\$ 29,592.70	\$ 11,925.30	\$ 41,518.00

2. Municipal Government Contribution(s)

\$ 136,845.59

Subtotal 2 ➡

3. Revenue from Core Activities

Admissions	\$ 4,533.78
Membership fees	\$ 525.40
Special events (excluding fundraising events)	
Education programs	\$ 1,195.10
Subtotal 3 ➡	\$ 6,254.28

4. Revenue from Other Activities

Expenses (including staff costs) incurred in the following revenue-generating activities are deemed INELIGIBLE.

	Revenue	Expenses	Net
Gift shop	\$ 823.12		\$ 823.12
Food services			\$ 0.00
Rentals	\$ 16.22		\$ 16.22
Fundraising (including fundraising events)			
• individuals			\$ 0.00
• corporate			\$ 0.00
• foundation			\$ 0.00
Donations (unsolicited cash gifts)	\$ 1,759.54	Not Applicable	\$ 1,759.54
Endowment - interest earned only			\$ 0.00
Other (please specify) ▼			
1. expense recoveries - workshop fees	\$ 1,184.21		\$ 1,184.21
2.			\$ 0.00
3.			\$ 0.00
Subtotal 4 ➡	\$ 3,783.09	\$ 0.00	\$ 3,783.09

2015 TOTAL REVENUE (Subtotals 1,2,3 and 4)

\$ 176,475.66

Application for 2016-17 Community Museum Operating Grant – 2015 EXPENSES

Eligible Operating Expenses for 2015

Do not include any expenses that were covered by a government grant or any matching funds used by the museum towards that purpose. Only expenditures directly associated with the operating of the museums should be included.

1. Salaries and Benefits

Subtotal ➡ \$ 125,342.67

2. Administration

Include the following expenses:

- ☐ Rent
- ☐ Taxes
- ☐ Insurance
- ☐ Membership development
- ☐ Staff development / training
- ☐ Professional memberships
- ☐ Accounting and audit
- ☐ Bank service charges
- ☐ Office supplies

\$ 2,329.16

\$ 1,021.47

\$ 638.40

\$ 1,165.70

\$ 3,622.14

\$ 8,776.87

Subtotal ➡

3. Maintenance

Include the following expenses:

- ☐ Utilities (heat, hydro, water)
- ☐ Communications systems (telephone, computer, Internet)
- ☐ Security system
- ☐ Repairs and maintenance (buildings, equipment, grounds)
- ☐ Janitorial supplies

\$ 14,063.41

\$ 2,747.50

\$ 3,795.63

\$ 4,597.92

\$ 6,656.98

\$ 31,861.44

Subtotal ➡

4. Curatorial

Include the following expenses:

- ☐ Supplies (books, periodicals, software)
- ☐ Fees (e.g. research)

\$ 257.47

\$ 257.47

Subtotal ➡

5. Conservation

Include the following expenses:

- ☐ Supplies and materials
- ☐ Fees (e.g. outside conservator)

\$ 737.99

\$ 737.99

Subtotal ➡

6. Exhibition

Include the following expenses:

- ☐ Construction/production (e.g. furnishings, graphics)
- ☐ Fees (e.g. consultants, rentals)

\$ 1,249.89

\$ 1,249.89

Subtotal ➡

7. Interpretation & Education

Include the following expenses:

- ☐ Supplies and materials
- ☐ Fees (e.g. consultants, performers)

\$ 3,110.57

\$ 3,110.57

Subtotal ➡

8. Marketing & Public Relations
(For Museums only)

\$ 5,138.76

Subtotal ➡

9. Artifact Acquisition

Include the following expenses:

- ☐ Purchases
- ☐ Custom Duty, Excise Tax
- ☐ Transportation costs
- ☐ Appraisal costs

\$ 0.00

Subtotal ➡

Grand Total Operating Expenses

\$ 176,475.66

Projected Budget Summaries for 2016

Projected Operating Revenue for 2016

\$ 182,935.00

Projected Operating Expenses for 2016

\$ 182,935.00