

TOWN OF FORT FRANCES

MINUTES

SESSION NO. # 41

November 22, 2016

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room on November 22nd, 2016 from 12:00 p.m. to 1:55 p.m.

PRESENT: Councillor K. Perry, Chair; Councillor W. Brunetta; Councillor G. P. Ryan (Noon to 1:45 p.m.).

ALSO PRESENT: L. Lindberg (Noon to 12:40 p.m.), Treasurer; D. Galusha (Noon to 12:40 p.m.), Deputy Treasurer; D. Brown, CAO; A. Petrin, Human Resources Manager; Fire Chief T. Moffitt (Noon to 12:55 p.m.), K. Lawson, Secretary

REGRETS:

1. **Call to Order - 12:00 Noon**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting. - None identified.**
3. **Disclosure of pecuniary interest and the general nature thereof - None**
4. **Approval of Previous Committee Minutes**

4.1 Session 040, November 8, 2016

Brunetta/Ryan: Approved as presented.

CARRIED

5. In-Camera

- 5.1 Identifiable Individual: Report from D. Brown, CAO dated November 17, 2016 (Compensation Request)
Doug Brown, CAO was in attendance to present this report. Mr. Brown advised the committee that this matter will be furthered during the 2017 Budget Process.

6. Items Referred from Council - None

7. New Business

- 7.1 2017 Administration & Finance Budget Considerations
- Corporate
- Administration & Finance
- Police Services
- A&F Capital
The Treasurer reviewed the draft 2017 divisional budget spread sheets and provided comments and clarification for the assistance of the Committee.
- 7.2 2017 Fire & Rescue Services Budget Considerations
Fire Chief Tyler Moffitt, CAO Doug Brown and Human Resources Manager Aaron Petrin were in attendance to present a report respecting staffing and training cost issues and other considerations for the 1st draft of the 2017 Fire & Rescue Services Budget. Direction was given to staff to provide a comprehensive report outlining a Draft Salary Policy in regards to Volunteer Firefighter Wages; and further directed preparation of a draft Letter of Understanding with FFPFFA with this item being furthered at a future meeting of Committee of the Whole Council.

8. Non-agenda Items - None

9. Information

9.1 October 2016 Fire & Rescue Services Statistics

9.2 Ministry of Finance - Ontario Municipal Partnership Fund (OMPF) 2017 Allocation Notice

10. Adjourn 1:55 p.m. / Next Meeting Date December 6th, 2016

Executive Committee Chair

D. Brown, CAO