

## FORT FRANCES AIRPORT 2021 DRAFT OPERATING BUDGET

GL codes	Account Title	2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Approved	2020 Budget Actuals 31-Oct-20	2021 Budget Draft 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020 Remarks
	<b>Revenues</b>												
	Federal Gov. Transport Operating Grant												
10-060-0660-0330-40586	Sundry Revenue	(\$41,463)	(\$45,213)	(\$44,863)	(\$43,532)	(\$44,863)	(\$43,098)	(\$44,863)	(\$14,161)	(\$15,770)	(\$43,947.78)	\$29,093	Call-outs, GPU starts, deicing services, new for 2018 \$2700 for crop harvesting, MNR Maintenance Bay Rental
10-060-0660-0330-40586	Office Rent	(\$12,444)	(\$14,704)	(\$12,631)	(\$12,184)	(\$12,631)	(\$12,501)	(\$12,631)	(\$9,865)	(\$12,800)	(\$13,129.73)	(\$169)	Leased Counterspace or floor at \$402.20 per sq. meter per year in 2021
10-060-0660-0330-40589	Expense Recovery	(\$650)	(\$748)	(\$650)	(\$879)	(\$650)	(\$965)	(\$650)	(\$364)	(\$650)	(\$863.96)	\$0	Rental of garbage bins to other Airport hangars & operators
10-060-0660-0330-40611	Aviation Fuel/Oil	(\$310,000)	(\$304,391)	(\$280,000)	(\$299,917)	(\$290,000)	(\$249,736)	(\$280,000)	(\$109,451)	(\$132,000)	(\$284,681.12)	\$148,000	Mark-up of fuels based on quarterly survey results of other Airports prices.
10-060-0660-0330-40612	Aircraft Parking	(\$523)	(\$320)	(\$523)	(\$2,216)	(\$523)	(\$295)	(\$523)	(\$271)	(\$200)	(\$943.81)	\$323	
10-060-0660-0330-40613	Lot Leases	(\$9,000)	(\$18,299)	(\$13,062)	(\$19,883)	(\$17,000)	(\$17,116)	(\$17,000)	(\$13,848)	(\$30,344)	(\$18,432.82)	(\$13,344)	New for 2021 Lease for Work Camp
10-060-0660-0330-40614	Landing Fees	(\$120,000)	(\$144,238)	(\$130,000)	(\$153,012)	(\$142,000)	(\$187,348)	(\$135,000)	(\$87,909)	(\$148,324)	(\$161,532.66)	(\$13,324)	Based on 1 Bearskin Flight per day 3 days per week + 520 Medivac Flights at increased rate (3yr Medivac Ave 527)
10-060-0660-0330-40615	Plug-ins	(\$50)	(\$285)	(\$100)	(\$302)	(\$100)	(\$2,258)	(\$200)	(\$27)	(\$100)	(\$948.55)	\$100	
10-060-0660-0330-40620	General Terminal Fees	(\$28,762)	(\$28,746)	(\$29,238)	(\$26,608)	(\$27,000)	(\$23,181)	(\$27,000)	(\$5,930)	(\$6,075)	(\$26,178.32)	\$20,925	Based on 1 Bearskin Flight per day 3 days per week, 1 passenger per flight
10-060-0660-0330-40672	Vending	(\$1,600)	(\$1,517)	(\$1,600)	(\$1,491)	(\$1,600)	(\$1,380)	(\$1,600)	(\$255)	(\$500)	(\$1,462.82)	\$1,100	
10-060-0660-0330-40693	Advertising Signs	(\$450)	(\$360)	(\$450)	(\$366)	(\$450)	(\$246)	(\$366)	(\$250)	(\$366)	(\$324.10)	\$0	2020 - Reduction to closer to 3 year average
10-060-0660-0330-40695	Car Parking	(\$731)	(\$861)	(\$731)	(\$539)	(\$731)	(\$996)	(\$731)	(\$50)	(\$100)	(\$798.72)	\$631	Less passengers in 2021, less parking
10-060-0660-0330-40699	Passenger Facility Fee	(\$21,566)	(\$19,479)	(\$21,856)	(\$15,400)	(\$18,500)	(\$14,971)	(\$14,000)	(\$2,688)	(\$2,187)	(\$16,616.57)	\$11,813	Based on 1 Bearskin Flight per day 3 days per week, 1 passenger per flight
10-060-0660-0430-40589	Expense Recovery						(\$791)		\$0			\$0	
	<b>Total Revenues</b>	<b>(\$547,239.41)</b>	<b>(\$579,163.52)</b>	<b>(\$535,704.00)</b>	<b>(\$576,329.39)</b>	<b>(\$556,048.00)</b>	<b>(\$554,880.96)</b>	<b>(\$534,564.00)</b>	<b>(\$245,069.64)</b>	<b>(\$349,416.72)</b>	<b>(\$573,530.10)</b>	<b>\$185,147</b>	

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													Remarks
	Airport Administration												
	Distributed Salaries/Wages												
	Distributed Benefits												
10-060-0660-1101-60013	Overtime	\$9,000	\$5,202	\$9,000	\$10,253	\$9,000	\$10,500	\$9,000	\$5,193	\$6,679	\$8,651.51	(\$2,321)	2021 Reduction due to less flight activity
	Paid Leave (Ber,Standby,Sick)												
	Vac, Stats, Holidays												
10-060-0660-1101-60010	Full-time Wages	\$186,667	\$209,786	\$189,568	\$217,752	\$193,768	\$207,897	\$192,671	\$157,314	\$209,593	\$211,811.37	\$16,922	Airport Staff + O & F Manager \$6277.61 & Admin Assistant \$1448.35
	Disability - Short/Long												
10-060-0660-1101-60055	Workers Compensation	\$4,130	\$4,347	\$4,501	\$4,971	\$6,687	\$3,477	\$6,650	\$3,720	\$5,238	\$4,264.63	(\$1,412)	
10-060-0660-1101-60025	Canada Pension Plan	\$8,479	\$8,941	\$8,781	\$9,937	\$9,237	\$9,336	\$9,584	\$8,306	\$10,578	\$9,404.81	\$994	
10-060-0660-1101-60030	Employment Insurance	\$3,426	\$3,783	\$3,524	\$4,234	\$3,487	\$3,731	\$3,414	\$3,254	\$3,537	\$3,915.96	\$123	
	Dental, Vision, Ext. Health												
10-060-0660-1101-60035	O.M.E.R.S.	\$19,362	\$19,831	\$20,820	\$21,228	\$20,213	\$19,791	\$19,962	\$15,939	\$22,915	\$20,283.24	\$2,953	
	Life Insurance												
10-060-0660-1101-60040	Employer Health Tax	\$3,978	\$4,219	\$4,095	\$4,546	\$4,161	\$4,265	\$4,137	\$3,389	\$4,618	\$4,343.21	\$481	
10-060-0660-1101-60020	Part Time Wages	\$16,739		\$20,219	\$2,136	\$19,764	\$0	\$19,764	\$0	\$20,942	\$1,068.03	\$1,178	P/T PW labourer 740 hours at \$28.30 per hour
10-060-0660-1101-60050	Employee Benefits	\$23,824	\$21,379	\$22,193	\$22,569	\$23,738	\$23,826	\$26,058	\$16,065	\$22,875	\$22,591.34	(\$3,183)	Sunlife/Manulife
10-060-0660-1101-71540	Equipment Rentals-owned		\$1,665		\$2,090		\$8,978		\$306		\$4,244.08	\$0	
10-060-0660-1200-71251	Communications	\$3,431	\$5,638	\$3,431	\$4,785	\$3,600	\$5,180	\$4,800	\$3,254	\$4,000	\$5,200.93	(\$800)	Bell/Vianet/Radio License - Some equipment replaced in 2018 and 2019 - Reallocation of Cell Phone in 2021
10-060-0660-1200-71252	Postage/Freight	\$500	\$399	\$500	\$305	\$500	\$366	\$500	\$83	\$100	\$356.85	(\$400)	
10-060-0660-1400-71410	Office Supplies	\$3,000	\$3,100	\$3,000	\$2,458	\$3,000	\$4,749	\$3,000	\$1,332	\$3,000	\$3,435.50	\$0	
10-060-0660-1400-71412	Aviation Fuels/Oil	\$200,000	\$187,428	\$170,000	\$231,513	\$209,000	\$164,020	\$195,000	\$66,315	\$84,615	\$194,320.00	(\$110,385)	120,000 liters Jet-A1, 20,000 liters Avgas (current prices as of Nov 20 Jet A-\$0.71/L 100LL \$1.12/L) - 2021 Decrease for forecasted MUCH lower sales
10-060-0660-1400-71425	Property Taxes	\$2,762	\$2,087	\$2,817	\$2,067	\$2,279	\$2,088	\$2,325	\$2,028	\$2,372	\$2,080.94	\$47	2021 - 2% increase
10-060-0660-1400-71472	Vending	\$3,000	\$3,613	\$3,000	\$3,415	\$3,000	\$1,511	\$3,000	\$385	\$500	\$2,846.00	(\$2,500)	
10-060-0660-1400-71480	Protective Clothing	\$1,500	\$1,161	\$1,500	\$1,417	\$1,500	\$1,688	\$1,500	\$1,335	\$1,500	\$1,421.80	\$0	Includes \$540 boot allowances
10-060-0660-1500-71523	Contracted Works	\$7,000	\$8,871		\$426	\$20,000	\$5,452		\$0		\$4,916.35	\$0	No need for a QA Audit in 2021
10-060-0660-1500-71531	Conferences & Courses	\$5,000	\$1,413	\$5,000	\$4,296	\$5,000	\$1,035	\$5,000	\$0	\$1,000	\$2,247.97	(\$4,000)	Airport Supervisor attending AMCO conferences - 2021 assuming no travel remains in effect. Need some wildlife training and SMS Auditor training virtually
10-060-0660-1500-71580	General Insurance	\$11,053	\$10,585	\$9,828	\$9,661	\$8,588	\$9,590	\$9,997	\$9,703	\$11,991	\$9,945.32	\$1,994	as per information supplied by Deputy Treasurer
10-060-0660-1500-71591	Advertising		\$711				\$0		\$0	\$0	\$355.64	\$0	
41-060-0660-1500-75350	Contribution to Capital		\$8,052				\$0		\$0	\$0	\$4,025.86	\$0	
10-060-0660-1600-71660	Bank Charges	\$400	\$446	\$400	\$409	\$400	\$450	\$400	\$351	\$400	\$434.65	\$0	
10-060-0660-1600-71661	Cash Short/Over						\$0		\$0	\$0	(\$0.03)	\$0	
10-060-0660-1600-71665	Credit Card Discount	\$5,000	\$5,624	\$5,000	\$6,005	\$5,000	\$5,191	\$5,000	\$2,580	\$3,000	\$5,606.47	(\$2,000)	Much less traffic = Less purchases
												\$0	
	Total Administration	\$518,251.39	\$518,277.94	\$487,177.00	\$566,468.61	\$551,922.00	\$493,121.28	\$521,762.00	\$300,851.39	\$419,453.17	\$531,614.54	(\$102,309)	

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FORT FRANCES AIRPORT 2021 DRAFT OPERATING BUDGET

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													Remarks
	Grounds Maintenance												
10-060-0662-1101-60010	Hourly Full Time		\$1,214	\$100	\$2,339	\$100	\$4,225	\$2,500	\$0	\$2,500	\$2,592.87	\$0	3 year average
10-060-0662-1101-60013	Overtime				\$10		\$22		\$0	\$0	\$16.04	\$0	
10-060-0662-1101-60020	Hourly Part Time				\$91		\$451		\$0	\$0	\$271.13	\$0	
10-060-0662-1101-60025	Employer CPP		\$51	\$4	\$88	\$4	\$237	\$114	\$0	\$113	\$125.35	(\$1)	
10-060-0662-1101-60030	Employer EI		\$23	\$2	\$69	\$2	\$101	\$41	\$0	\$38	\$64.28	(\$3)	
10-060-0662-1101-60035	Employer OMERS		\$96	\$9	\$241	\$9	\$405	\$234	\$0	\$241	\$247.34	\$7	
10-060-0662-1101-60040	Employer EHT		\$21	\$2	\$101	\$2	\$97	\$49	\$0	\$49	\$72.73	(\$0)	
10-060-0662-1101-60050	Employer Benefits		\$51	\$11	\$278	\$11	\$1,098	\$310	\$0	\$243	\$475.65	(\$67)	
10-060-0662-1101-60055	Employer WSIB		\$34	\$2	\$4,050	\$3	\$116	\$79	\$0	\$56	\$1,400.01	(\$24)	
10-060-0662-1101-71540	Equipment Rentals - Owned				\$0		\$0		\$0	\$0	\$0.00	\$0	
10-060-0662-1200-71252	Freight				\$0		\$0		\$0	\$0	\$0.00	\$0	
10-060-0662-1400-71417	Diesel Fuel	\$8,512	\$6,886	\$8,512	\$3,935	\$5,500	\$11,125	\$5,500	\$3,392	\$5,000	\$7,315.37	(\$500)	Reduction due to better pricing starting late 2020 as a result of LAS Group Purchasing
10-060-0662-1400-71418	Gasoline	\$3,192	\$2,289	\$3,192	\$2,750	\$3,192	\$2,647	\$2,500	\$1,475	\$2,000	\$2,562.19	(\$500)	Less vehicle travel in 2021
10-060-0662-1400-71427	Crack Sealing	\$15,000	\$15,000	\$20,000	\$20,000	\$15,000	\$15,000	\$15,000	\$15,000	\$0	\$16,666.67	(\$15,000)	No Crack sealing to be done in 2021 Due to COVID Budget Impacts
10-060-0662-1400-71428	Line Painting				\$0		\$0	\$0	\$0	\$0	\$0.00	\$0	2020 Runway Line Painting Required (5 years Old) - Deferred in 2020 to balance budget deferred again in 2021 due to COVID impacts
10-060-0662-1400-71429	Airfield Lighting	\$3,000	\$2,953	\$3,000	\$5,977	\$3,000	\$4,771	\$4,500	\$47	\$2,000	\$4,567.21	(\$2,500)	Lighting system is aging, 2020 - 3 year average - 2021 reduction due to less usage of system
10-060-0662-1400-71451	Vehicle Parts/Maintenance	\$9,000	\$2,177	\$7,458	\$44,370	\$7,500	\$6,569	\$7,500	\$4,133	\$7,500	\$17,705.37	\$0	2018 Repairs to Gator Utility Vehicle, major repairs to Plow Truck, Repairs to Fuel Truck - 2019 Repairs to Fuel Truck - 2020 No major breakdowns - 2021 no change
10-060-0662-1400-71471	Materials	\$5,000	\$2,075	\$6,000	\$2,853	\$5,000	\$5,917	\$5,000	\$1,000	\$5,000	\$3,614.98	\$0	Runway sand, de-icing materials. \$1,000 for repairs to PAPI light in 2018
10-060-0662-1500-71523	Contracted Services	\$20,000	\$6,161	\$20,000	\$10,559	\$20,000	\$32,841	\$20,000	\$0	\$5,000	\$16,520.47	(\$15,000)	\$20,000 asphalt repairs to Taxiway to be completed in 2020 (QA Audit Finding) - Money for brushing and land works - Drastic reduction in 2021 due to COVID impacts
10-060-0662-1400-71540	Equipment Rentals - Owned						\$0		\$0				
	Grounds Maintenance	\$63,704.46	\$39,032.45	\$68,292.00	\$97,711.75	\$59,323.00	\$85,621.58	\$63,327.00	\$25,045.83	\$29,738.77	\$60,346.44	(\$33,588.23)	
	Total Expenditures	\$628,689	\$598,359.00	\$602,724	\$703,252	\$657,870	\$628,785	\$630,111	\$353,009	\$487,443	\$634,837.37	(\$142,668)	
Net Operational Deficit		\$81,449	\$19,195	\$67,020	\$126,922	\$101,822	\$73,904	\$95,547	\$107,939	\$138,026	\$61,307.27	\$42,479	44.46%