

**OPERATIONS AND FACILITIES DIVISION - PUBLIC WORKS AREA**  
**OPERATIONS STATISTICS**  
**July 2015**

**STAFFING**

The following table is a breakdown of lost man shifts during the month:

	2014	2015
WSIB	0.00	0.00
WI/LTD	9.00	0.00
SICK DAYS	3.69	8.88
COMPASSIONATE LEAVE	0.00	5.00
FLOATERS	7.50	1.00
VACATION	105.00	98.00
BANKED TIME USED	5.50	8.50
OFF	3.00	7.63
STATUTORY HOLIDAYS	28.00	27.00
<b>TOTAL</b>	<b>161.69</b>	<b>156.01</b>

**OVERTIME HOURS**

Equivalent Straight Time Hours:

	2014	2015	2014	2015
	July	July	Year To	Year To
			Date	Date
ADMINISTRATION	0.00	16.00	0.00	45.00
FLOODING	37.50	0.00	1162.25	294.75
BUILDING/YARDS	0.75	0.00	5.25	4.00
INTERDEPARTMENTAL	9.00	1.50	13.50	16.50
PRIVATE WORK	0.00	0.00	23.50	79.75
RECYCLE/GARBAGE	2.25	0.75	6.00	9.00
ROADS	8.00	0.00	608.50	202.25
SEWER COLLECTION	26.00	30.00	612.38	378.25
SIDEWALKS	3.75	0.00	48.75	18.75
STORES	0.00	0.00	39.00	24.00
VEHICLE & EQUIPMENT	0.00	0.00	79.00	27.00
WATER TREATMENT PLANT	34.00	100.00	219.88	323.00
WATER DISTRIBUTION	17.50	98.00	2692.25	314.00
WATER TOWER	0.00	0.00	0.75	8.00
<b>TOTAL</b>	<b>431.50</b>	<b>246.25</b>	<b>5511.00</b>	<b>1744.25</b>

# **TRANSPORTATION REPORT**

## **JULY 2015**

### **ROADS:**

#### **Storm Water Management – Urban:**

- Continued flushing storm sewer laterals and cleaning catch basin sumps with the high pressure/vacuum truck.
- Repaired storm sewer manhole at Third Street West and Cornwall Avenue.

#### **Storm Water Management - Rural:**

- Removed beaver dams along Balsam Street to behind Caul's field as required.

#### **Hard Top Maintenance:**

- Levelled utility cuts – twice weekly
- Pothole patching as required
- Street sweeping daily – Downtown area and Front Street done once weekly.
- Repaired curb and cutter in areas identified for repairs.

#### **Loose Top Maintenance:**

- Graded all loose top roads twice.
- Continued grading lanes as required.

#### **Roadside Maintenance:**

- Cut grass at deadends and CN crossings
- Cut grass around all poles on Fifth Street West.
- Cleaned up branches blown down in high winds on July 23<sup>rd</sup>.

#### **Winter Control:**

#### **Traffic Operations:**

- Repaired and replaced signs as required.
- Painted crosswalks, stop bars and no parking spaces.
- Put out signs for Border Traffic on weekends to help guide the public through the detour on King's Highway

**Regular Maintenance:**

- Garbage pickup - Tuesday and Friday - Downtown and Public Works Shop
- Assisted Engineering with locates and CCTV inspections.
- Assisted with tasks at Civic Centre as required.
- Maintenance checks at the Civic Centre as required
- Repaired deficiencies found in Routine Road Patrols

**Buildings and Grounds:**

- Cleaned Shop as required
- Cleaned vehicles and equipment as required.
- Cut grass at Public Works building and yards as required.
- Continue preparing the base for sand/salt shed.
- Dug trenches to install underground power wire to sand/salt shed on July 23<sup>rd</sup>.
- Pushed off piles and levelled snow dump area on McIrvine Road.

**Private Work:**

- Installed a private crossing at 22 Armstrong Place.

**Sidewalks – Winter:****Sidewalks – Summer:**

- Swept sidewalk and bike path along waterfront twice.
- Repaired sidewalk in areas identified for repairs.

**Vehicles and Equipment:**

- Preventive Maintenance - pre-trip inspections 5:30 -7:30 a.m. Monday to Friday
- Regular scheduled maintenance of all vehicles and equipment
- Maintenance and repairs, Fire Department, Water Treatment Plant, Memorial Sportsplex, Day Care, Handi-Van and Civic Centre vehicles as required.

**Public Relations:**

- Picked up barricades, levelled sand piles and returned bobcat from July 1<sup>st</sup> fireworks.
- Picked up barricades from Mall Days
- Put up signs for Bass Tournament Detour.
- Cleaned and installed pegs for the big tent on Front Street for the Bass Tournament and Harmony of Nations.
- Set up tent for Bass Tournament and Harmony of Nations on July 13<sup>th</sup> and 14<sup>th</sup>.
- Delivered barricades for Boat Show and Shine on July 22<sup>nd</sup>.

- Helped take down tend from Bass Tournament on July 27.
- Removed signs for detour for Bass Tournament on July 27<sup>th</sup> and 28<sup>th</sup>.
- Swept Bass Tournament area at the Marina parking lot on July 29<sup>th</sup>.

#### **Sewer and Water:**

- Provided labour and equipment for Water Distribution and Sewer Collection repairs and maintenance.
- Handed out “Water Turn Off Advisories”, “Drinking Water Advisories” and “Lifting of Drinking Water Advisories” when required
- Issued “Delinquent Account Notices” and turned off water for non-compliance as required.
- Replaced a private crossing at 515 Nelson Street that was removed during a water service repair.

#### **Interdepartmental:**

- Removed graffiti from Lion’s Park and McIlvaine Park with high pressure steamer on July 21<sup>st</sup>.
- Painted white lines in the Memorial Sports Centre Parking Lot on July 23<sup>rd</sup>.
- Prepared the base for the new Animal Shelter on July 30 and 31.
- Swept Memorial Sports Centre parking lots and surrounding area July 30<sup>th</sup>.
- Dale Gill provided coverage for vacation at the Airport from July 2<sup>nd</sup> to July 24<sup>th</sup>.

#### **Recycling:**

- Emptied glass recycling bin as required
- Pushed up piles in recycling building as required
- Loaded recycling trailer two (2) times.
- Emptied bins from “drop off” centre as required
- Cleaned up recycling yard as required.

#### **Training:**

#### **Health & Safety:**

- A workplace inspection was done at the Public Works building on July 22<sup>nd</sup>.
- A workplace inspection was done at the Water Treatment Plant on July 23<sup>rd</sup>.

Milt Strachan,  
Superintendent of Transportation