



THE NORTHWEST CATHOLIC DISTRICT SCHOOL BOARD

REGULAR MEETING OF THE BOARD

The Minutes of the Regular Meeting of The Northwest Catholic District School Board held on April 16, 2013 in the Dryden Board Office, Dryden, Ontario, St. Francis School, Fort Frances, Ontario, Sacred Heart School Library, Sioux Lookout, Ontario and St. Patrick's School, Atikokan, Ontario.

Call to Order

The meeting was called to order at 6:32 p.m. with Board Chair A.-M. Fitzgerald in the Chair.

Opening Prayer

A.-M. Fitzgerald led the Board in prayer. Prayers were offered for the special intentions of Trustees and staff.

Roll Call

A.-M. Fitzgerald	J. Kulchyski
C. Bowen	T. Larson
M. Chojko-Bolec	D. Mainville
K. Bryck	R. van Oort
H. Huntley	

Absent with regrets

C. Howarth, Superintendent of Business

Officials

M.C. Kelly, Director of Education
M. Saari, Superintendent of Education
Seija Van Haesendonck, Manager of Finance
D. Gardiman, Human Resources Administrator
C. Wilson, Executive Assistant

Visitors

Declarations of Conflict Of Interest

Pursuant to the Municipal Conflict of Interest Act, 1990, none of the Trustees declared a conflict of interest.

Consideration and Approval of Agenda

Moved by: M. Chojko-Bolec
Seconded by: H. Huntley

Motion 13-051

THAT the Agenda of the Regular Meeting of The Northwest Catholic District School Board dated April 16, 2013, be approved as presented.
CARRIED.

Confirmation of Minutes of the Regular Meeting

Moved by: T. Larson
Seconded by: K. Bryck

Motion 13-052

THAT the Minutes of the Regular Meeting of The Northwest Catholic District School Board dated March 19, 2013, be approved as circulated.
CARRIED.

Confirmation of
Committee of the Whole Minutes
Motion 13-053

Moved by: C. Bowen
Seconded by: J. Kulchyski

THAT the Minutes of the Committee of the Whole Meeting of The Northwest Catholic District School Board dated March 19, 2013, be approved as circulated.

CARRIED.

Recognition of Excellence

The Board recognized the exemplary commitment and dedication of Mrs. Sheila Quesnel, eLearning/Homework Help Facilitator for the Board. Sheila's work this year with eLearning and the Learning Management System (LMS) has been very beneficial to the staff and students of St. Francis School. As a result of her work, teachers are taking steps to becoming more comfortable with technology and embracing the realities of the 21st Century Learner. We thank Sheila for her willingness to work with staff and to assist them in any way possible. St. Francis School is very fortunate to have her working in their building. Sheila is an outstanding leader.

Delegations/Presentation

Math Facilitator Update Math Facilitator, Brody Marsonet, shared some of the duties of the Math Facilitator, which include: developing capacity and leadership within the Board; providing ongoing support and professional development in lesson planning, delivery and best practice; gathering and tracking student progress in math (EQAO); and providing collaborative support for teachers in math. Marsonet noted that with the vast geographical area of the Board's schools, technology plays a significant role in the efficient and effective delivery of the Math Facilitator's duties. In keeping up with the technological advancements, such as the use of iPads in the classroom, SmartBoards and web-based software applications, the Board has improved student engagement and achievement.

eLearning/Homework Help Facilitator update Sheila Quensel, eLearning/Homework Help Facilitator for the Board, presented an informative update on the technology the Board continues to support through provincial eLearning strategy by providing staff and students with access to valuable software and to a wide variety of resources. Blended learning opportunities are currently being offered from K-8 using a combination of face-to-face instruction and secure online tools inside the Learning Management System. As a pilot project this year, the Board successfully offered the Grade 10, open, Religious Education course, *Christ and Culture*. A total of 18 students from Rainy River, Fort Frances, Dryden and Kenora high schools enrolled for the eLearning course. Homework Help continues to blossom with grade 7 and 8 staff and students accessing free, interactive online math help thanks to the Ministry of Education and TVO's Independent Learning Centre.

2013-14 Grants for Student Needs Funding & Regulations

Director Kelly noted that the GSN was introduced to Director's via webcast to save travel costs to Boards. Manager of Finance, Seija Van Haesendonck, noted that the IFS forms have not been released yet so it is difficult to know what the budget will look like. She reviewed the 2013-14 Grants for Student Needs Funding & Regulations with Trustees. It should be noted that the Ministry of Education is cutting back on Grants that have been offered in the past.

Business Arising Out of Minutes

Policy Governance

Special Education Advisory Committee	Trustee K. Bryck informed Trustees that SEAC has a new member. The new member will submit her application form to the Board for processing and approval at the May 21 Regular Board Meeting.
First Nations, Métis and Inuit Advisory Committee	Trustee Mainville informed Trustees that Treaty 3 met on April 11 th . He will provide a report for Director Kelly's information.
Thunder Bay Diocesan Trustees' Association Executive	Trustee van Oort informed Trustees that the Thunder Bay Diocesan Trustees' Association Annual Conference has been confirmed for September 20 & 21, 2013. It will be held at the DaVinci Centre. Rooms have been set aside at the Valhalla Inn for this event. The Eucharistic Celebration will be held at St. Patrick's Cathedral with the theme of Catholic Education. Each Board is requested to submit a nomination of a person who has contributed to Catholic Education in an exemplary way by May 17 th to Diane.
Northwest Ontario Student Services Consortium	N/A
Transportation Committee	Trustee Huntley confirmed that there is a Joint Transportation Policy Committee meeting scheduled for April 22, 2013 at 5:00 p.m..
Audit Committee	N/A

Reports – Items for Decisions: Action Required

Amendment #1 to the Rainy River District Transportation Services Consortium Membership Agreement	Moved by: H. Huntley Seconded by: C. Bowen
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Motion 13-054	THAT The Northwest Catholic District School Board confirm the amendment to the Rainy River District Transportation Services Consortium Membership Agreement authorized by the Director of Education and the Superintendent of Business as presented at its
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	Regular meeting held April 16, 2013.	CARRIED.
Board Governance By-Laws	First Reading Moved by: T. Larson Seconded by: C. Bowen	
Motion 13-055	THAT the Board approve the revision to By-Law 400 Attendance of Trustees at Meetings as determined at its Committee of the Whole Meeting held March 19, 2013.	CARRIED.
	Second Reading Moved by: H. Huntley Seconded by: D. Mainville	
Motion 13-056	THAT the Board approve the revision to By-Law 400 Attendance of Trustees at Meetings as determined at its Committee of the Whole Meeting held March 19, 2013.	CARRIED.

Reports – Items for Monitoring: Action Required

Director's Report	<ul style="list-style-type: none"> Community Stakeholder Input Survey Summary of Comments Trustees received the Community Stakeholder Input Survey Summary of Comments as presented. Director Kelly informed Trustees that she summarized recurring and similar comments and summarized them beside the percentage templates for each survey question. Director Kelly feels that there was very positive comments received throughout the survey. Trustees discussed ways that the community feedback can be addressed to enhance board operations. Lenten School Update Trustees received the Lenten School Update as presented. Director Kelly noted that the Board's schools are truly visibly demonstrating that they are Catholic Schools.
Revised Variance Report	Trustees received the Revised Variance Report as presented.
Kiss n'Ride	Trustees received diagrams that show the flow of traffic at St. Francis, Walker and Robert Moore Schools after the Kiss n'Ride program has been implemented. Trustee Huntley noted that the meeting held on March 19, 2013 confirmed a good plan for the Kiss n'Ride platform. The parking lot shared by St. Francis School and the Board Office will need to be enlarged to facilitate the new flow of traffic implemented by the Kiss n'Ride program.
Health & Safety Report	Trustees received the Health & Safety Report as presented.

- Thunder Bay Early Learning Meeting Superintendent of Education, M. Saari, informed Trustees that ten leaders from the Board attended the Early Learning and Child Care Implementation Leadership Symposium – Transforming Vision into Reality held in Thunder Bay on March 27, 2013. The purpose of the session was to build capacity among instructional leaders within our region.
- Newsletter to Parents Trustees received the Newsletter to Parents as presented.
- Program Update: Coordinators' Minutes, April 3, 2013
Trustees received the Coordinators' Minutes, April 3, 2013 as presented. Trustee Bryck is pleased to see a team of female students along with Kim Savoie, teacher at Sacred Heart School, are attending the Canada Ontario Skills Competition in Kitchener, Ontario. Students had to successfully apply for the opportunity to attend this competition. Trustee van Oort noted that, because cyber bullying is becoming such a problem in today's society, the Board should publish more supportive documentation in its newsletters to address cyber bullying combative methods. Trustee van Oort inquired if 100% of suspensions of the male gender was common among all school boards. Superintendent of Education, M. Saari, noted that the Board has done extensive research in this area and the Board will be addressing problem solving techniques with Principals.
- Moved by: C. Bowen
Seconded by: T. Larson
- Motion 13-057 THAT the Reports "Items for Monitoring" presented at the Regular Meeting of The Northwest Catholic District School Board dated April 16, 2013, be confirmed as presented.
- CARRIED.

School Council Meeting Minutes/Reports: Action Required

There were no School Council Meeting Minutes presented at the Regular Meeting of The Northwest Catholic District School Board dated April 16, 2013.

Chairperson Report

N/A

Correspondence – Action

None

Other Motions

New Business And Notices Of Motion

Future Meetings

- OCSTA Labour Relations Session – March 22, 2013
- OCSTA AGM & Conference – May 2 to 4, 2013, Doubletree Toronto
- CCSTA AGM – June 6-8, 2013, Winnipeg, Manitoba

Reports - Information Only

Correspondence – Information Only

Trustees received the following correspondence for information.

- OCSTA 2013 Trustee Award of Merit & Special Award
- OCSOA 2013 AGM & Conference, April 17-19, 2013
- OCSOA eNews, February 2013
- Trillium Lakelands DSB SEAC Letter to The Honourable Liz Sandals
- Thames Valley DSB Letter to Honourable Ted McMeekin & Honourable Liz Sandals
- Our Lady of the Way School ARC Draft Minutes, February 20, 2013.

Observer Comments

None

Board's Self Evaluation

Summary of Board Self Evaluation for March 19, 2013.

In-Camera Session

Moved by: H. Huntley
Seconded by: T. Larson

Motion 13-058

THAT the Regular Meeting of The Northwest Catholic District School Board adjourn into an In-Camera Session with the public excluded at 8:33 p.m.

CARRIED.

Break

The Board took a break at 8:33 p.m.

Reconvene

The Board reconvened with the in-camera session at 8:46 p.m.

Business Arising From In-Camera Session

Personnel Report

Moved by: C. Bowen
Seconded by: H. Huntley

Motion 13-059

THAT the Board confirm the Personnel Report for the period March 20, 2013 to April 16, 2013 as presented at its In-Camera Session held on April 16, 2013.

CARRIED.

St. Patrick's School
Principal Confirmation

Moved by: J. Kulchyski
Seconded by: T. Larson

Motion 13-060

THAT the Board confirm the appointment of Ron Fryer as principal of St. Patrick's School commencing the 2013-2014 School Year.

CARRIED.

Principal Appointments
for the 2013-2014 School
Year

Moved by: M. Chojko-Bolec
Seconded by: H. Huntley

Motion 13-061

THAT The Board confirm the change for the principal appointments for the 2013-2014 school year as presented at its In-Camera Session held on April 16, 2013.

- Our Lady of the Way School – Brendan Hyatt
- St. Michael's School – Darlene Fejos Rousseau

CARRIED.

Adjournment

Moved by: T. Larson
Seconded by: M. Chojko-Bolec

Motion 13-062

THAT The Northwest Catholic District School Board adjourn at 10:27 p.m.

CARRIED.


Board Chair


Recording Secretary