

**Town of Fort Frances
Administrative Report**

TO: Committee of the Whole
FROM: Faisal Anwar, CAO
SUBJECT: **Memorial Sports Centre (MSC) – Canteen Agreement**
DATE: February 14, 2022

File Number: To be issued by the Municipal Clerk

Issue:

Consider entering into an agreement with Tess's Kitchen to operate canteen at MSC.

Strategic Impact:

Objective #13. Maintain / Enhance Existing Levels of Service.

Options/Alternatives:

1. Enter into an agreement as presented.
2. Do not enter into an agreement.
3. Enter into an agreement with changes.

Administrative Recommendation:

RECOMMENDED THAT Council of the Town of Fort Frances enters into the agreement with Tess's Kitchen to operate canteen at the Memorial Sports Centre until April 30, 2022; and

FURTHER THAT the Mayor and Clerk be authorized to sign the agreement on behalf of the Corporation of the Town of Fort Frances.

Analysis:

Per Council's direction, the administration had started finding an operator to run the canteen until the end of the 2021-22 hockey season, i.e., April 30, 2022. With the efforts of Recreation and Culture Manager, Tess's Kitchen has shown some interest and agreed on operating the canteen Laker and Muskie games and tournaments only starting February 12, 2022, at \$0 charge to the operator. In order to provide and maintain the level of service to our citizens and user groups, the administration has agreed on not charging any fees to the operator subject to Council's approval.

Finding an operator for a short period of time was extremely challenging, especially, with the rapidly changing COVID regulations. While entering into an agreement with Tess's Kitchen to cover the tournaments and Laker and Muskie games, the Town can partially maintain the service level for our citizens and facility users.

The administration will issue an RFP in early summer of this year to find an operator for the 2022-23 and 2023-24 seasons.

History:

The operator closed the canteen in March'2020 and didn't re-open it due to the Pandemic and the rules in place at the Memorial Sports Centre. The canteen was not budgeted for in 2021 since the pandemic did not allow gathering in common areas and significantly decreased spectators at games/practices.

On October 25, 2021, the provincial government announced changes to the re-opening plan. In the regular meeting of Council on November 08, 2021, the administration was authorized to reach out to the operator to re-open the canteen. Due to human resources challenges, the current operator has declined to re-open the canteen.

Consultation:

- Recreation and Culture Manager (Acting).
- Tess's Kitchen.

Supporting Document / Financial Documents:

1. Draft agreement