

**TO: Mayor Avis & Members of Council**  
**FROM: Laurie Lindberg, Treasurer**  
**DATE: December 4, 2018**  
**SUBJECT: Councillor Andrew Hallikas Councillor Orientation Per Diem**

---

**BACKGROUND**

Attached is a copy of the Town of Fort Frances Schedule “F” Travel Statement – Mayor/Council Honorarium per diem in the amount of \$320.00 to attend the Council Orientation Session on November 21-23, 2018 as submitted by Councillor Andrew Hallikas.

The per diem claim is in compliance with the Town of Fort Frances By-Law 02/10-D Schedule ‘A’ as Other Special Functions as Approved by Resolution which will be presented on December 10, 2018.

**RECOMMENDATION**

The Administration & Finance Executive Committee recommends approval of the per diem claim in the amount of \$320.00 as submitted by Councillor Andrew Hallikas for her attendance at the Council Orientation Session on November 21-23, 2018.

**Council Approval of This Report Will Agree** to the recommendation of the Administration and Finance Executive Committee to approve the per diem claim in the amount of \$320.00 as submitted by Councillor Andrew Hallikas for her attendance at the Council Orientation Session on November 21-23, 2018.