

Date: April 1st, 2021

Report To: Planning & Development Executive Committee.

From: Patrick Briere, By-Law Enforcement Officer

RE: March Activities for By-Law Enforcement Department.

Please see the below information for the month of March activities for this department.

Operational Constraints

March 2021

Animal Pound Statistics

| | |
|--------------------------------|---|
| Impounded Dogs | 1 |
| Impounded Cats | 0 |
| After Hours Visits | 1 |
| Total Shelter Visits for Month | 8 |

Monthly Parking Statistics

| | |
|---------------------|-----|
| Tickets for Month | 8 |
| Ticket by OPP | 0 |
| Monthly Total | 8 |
| Yearly Total Issued | 109 |

Daily Activities completed by By-Law Officers.

- Animal Pound Activities.
- Pawn Shop Visits.
- Checking Parking Equipment (Repairs/Maintenance to Meter Equipment).
- Garbage Collection Issues.
- Parking Enforcement (Fire Lanes, Handicap Zones, Calendar Parking, Parking Lots, Downtown Core).
- Fine Box Collections & Ticket Processing.

Other Duties Completed by By-Law Officers

- Month End Office Reports.
- OPP Monthly Parking Stats.
- Weekly Mileage for Civic Centre Vehicles.
- Emergency Management COVID-19 Response.
- Emergency Management Response to PCA Incident.
- OFMEM PEOC Calls Twice per Week.
- Amethyst Sector (Emergency Management) CEMC Bi-Weekly Calls.
- NWHU Vaccination Task Force Meetings Weekly.
- JHSC Activities & Monthly Inspections.
- Monthly Activities Reporting to PDEC.
- OFMEM EEPMO Project Meetings.
- Business License Renewals Ongoing.

- Taxi Licensing Completed.
- OAPSO Chapter Meeting.
- Maintain/Attend Town Vehicle's in Parking Lot (Civic Centre).
- Assist POA with Online Court Test Trial.
- Zoning By-Law Meetings with Stakeholders.
- Website Updates.

| Occurrence Type (Complaints & Information) | Calls for Service/Complaints |
|--|------------------------------|
| Fireworks | 2 |
| Parking | 5 |
| Animals | 14 |
| Business Licensing | 25 |
| Property Standards (Includes Landlord/Tenant) | 14 |
| Court Hearings | 1 |
| Taxi | 5 |
| Sign Permits | 5 |
| Moving Permits | 3 |
| Snow Issues | 1 |
| Heavy Trucks | 1 |
| Waste Management | 11 |
| Snowmobiles | 1 |
| COVID Legislation/Vaccination | 3 |
| OPP Call Outs | 1 |
| Building Code/Zoning Issues (Includes Tents, Trailers, etc). | 6 |
| Cannabis | 2 |
| Water By-Law | 1 |
| Noise Issues | 1 |
| TOTAL CALLS FOR SERVICE | 102 |

PDEC question from Committee regarding business licensing. Information regarding current stats for 2021 Licensing:

| | |
|--|-----|
| Total Licensed Businesses in Operation | 462 |
| Outstanding 2021 Licenses | 104 |
| Total Businesses Completed/Closed | 358 |

In addition to the Outstanding 2021 Licenses – These include but not limited to those businesses which operate on a seasonal basis, fall into multiple licensing categories, may

not be open due to unforeseen circumstances (ex: COVID-19) or not operating within Fort Frances at this time. Our office is in the process of contacting each of these businesses to verify their status.

Respectfully submitted,

Original Signed By

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