



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2017/76**

To: Mayor Avis & Members of Council
FROM: Dawn Galusha, Deputy Treasurer
DATE: August 30, 2017
Subject: CAO Doug Brown 2017 AMO Conference Travel Expense

BACKGROUND

Attached is a copy of the Town of Fort Frances Schedule "B" Travel Expense Claim in the amount of \$1,077.24 to attend the 2017 AMO Conference in Ottawa, Ontario August 12-17, 2017 as submitted by Doug Brown, CAO.

Travel Claim Summary

1. Meals	\$365.00
2. Taxi	40.00
3. Per Diem	50.00
4. Air Fare and Baggage	<u>622.24</u>
Total	<u>\$1,077.24</u>

RECOMMENDATION

The Administration & Finance Executive Committee recommends approval of the Travel Expense Claim in the amount of \$1,077.24 as submitted by Doug Brown, CAO for his attendance at the 2017 AMO Conference in Ottawa, Ontario August 12-17, 2017.

Council Approval of this Report Will Agree to the Administration & Finance Executive Committee recommendation to approve the Travel Expense Claim in the amount of \$1,077.24 as submitted by Doug Brown, CAO for his attendance at the 2017 AMO Conference in Ottawa, Ontario August 12-17, 2017.