



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2020/65**

TO: Administration & Finance Executive Committee

FROM: Dawn Galusha, Treasurer

DATE: October 23, 2020

SUBJECT: 2021 Budget Timetable

BACKGROUND

Early preparation and planning are critical components of an effective budget process. The budget timetable provides a logical process and ensures that all information is available when required. The attached proposed 2021 Budget Timetable has been prepared with Administration's intention to present the most accurate budget possible, up front. This means that the laborious line by line review will be done prior to submitting the budgets to Committees and then to Council as a whole.

Also, in this consideration is the time of the meetings. Please consider a start time of 2:00 pm, as we had for the 2020 Budget meetings, in order to achieve the greatest amount of focus and deliberation of the vast amount of information presented at Budget meetings.