

**To: Mayor Avis & Members of Council**  
**FROM: Laurie Lindberg, Treasurer**  
**DATE: May 22, 2018**  
**SUBJECT: Councillor Ken Perry – NOMA Conference Travel & Per Diem Claims**

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### **BACKGROUND**

Attached is a copy of the Schedule “B” Travel Expenses of \$84.74 and Schedule “F” – Mayor/Council Honorarium in the amount of \$560.00 for attendance at the NOMA Conference held in Kenora, ON from May 1 - 4, 2018, as submitted by Councillor Ken Perry.

#### Conference Expenses

1. Meals	\$ 34.00
2. Own Vehicle Gas	50.74
3. Per Diem (3 ½ days)	<u>560.00</u>
Total Per Diem & Travel Claims	<u>\$644.74</u>

The registration fee of \$350.00 and \$263.30 hotel accommodations were paid by the Town resulting in the total cost of \$1,258.04 to attend the NOMA Conference as authorized by Council.

The travel expenses and per diem claim are in compliance with Town of Fort Frances Travel Policy Number 3.11 and By-Law 02/10-D.

### **RECOMMENDATION**

The Administration & Finance Executive Committee recommends approval of the Travel Expense and Per Diem claims in the total amount of \$644.74 as submitted by Councillor Ken Perry for his attendance at the NOMA Conference in Kenora, Ontario from May 1 - 4, 2018.

Council Approval of this Report Will Agree to the Administration & Finance Executive Committee recommendation to approve the Travel Expense and Per Diem claims in the total amount of \$644.74 as submitted by Councillor Ken Perry for his attendance at the NOMA Conference in Kenora, Ontario from May 1 - 4, 2018.