

Date: February 1<sup>st</sup>, 2022

Report To: Planning & Development Executive Committee.

From: Patrick Briere, By-Law Enforcement Officer

RE: January Activities for By-Law Enforcement Department.

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Please see the below information for the month of January activities for this department.

**Operational Constraints**

- Only 1 Officer.
- Provincial Government Restrictions. Emergency Management/Health & Safety Priority.
- Parking Equipment (Portage Lot) Down.

**January 2022**

**Animal Pound Statistics**

Impounded Dogs	1
Impounded Cats	1
After Hours Visits	0
Total Shelter Visits for Month	8

**Monthly Parking Statistics**

Tickets for Month	0
Tickets by OPP	0
Monthly Total	0
Yearly Total Issued	0

**Daily Activities completed by By-Law Officers.**

- Animal Pound Activities.
- Pawn Shop Visits.
- Checking Parking Equipment (Repairs/Maintenance to Meter Equipment).
- Garbage Collection Issues.

**Other Duties Completed by By-Law Officers**

- Month End Office Reports.
- OPP Monthly Parking Stats.
- Emergency Management COVID-19 Response.
- Emergency Management COVID-19 (Omicron) Provincial Response & Weekly Meetings.
- Sr. Manager's Meetings regarding COVID-19 Updates.
- Amethyst Sector (Emergency Management) CEMC Bi-Weekly Calls.
- MCEG Meetings.
- JHSC Activities & Monthly Inspections.
- Monthly Activities Reporting to PDEC.
- OFMEM - EEPMO Project Meetings.
- Maintain/Attend Town Vehicle's in Parking Lot (Civic Centre).
- Preparing for Annual By-Law OPP Memorandum Review.
- Request Best for Kitty.
- Taxi Licensing Renewal Process Started.
- Business Licensing Renewal Process Started.

Occurrence Type (Complaints & Information)	Calls for Complaints/ Information
Nuisance (Includes Inquiries)	0
Traffic By-Law (Includes Inquiries)	2
Animals (Includes Inquiries)	5
Business Licensing (Includes Inquiries)	24
Property Standards (Includes Landlord/Tenant & Grass Cutting)	1
Taxi (Includes Inquiries)	2
Off-Road Vehicles By-Law (Includes Inquiries)	3
Moving Permits (Includes Inquiries)	2
Smoking By-Law & Cannabis (Includes Inquiries)	1
Heavy Trucks (Includes Inquiries)	1
Waste Management (Includes Asselin Forms)	7
Fences (Includes Inquiries & Pools)	0
COVID Legislation/Vaccination	12
OPP Call Outs/Questions	3
Building Code/Zoning Issues (Includes Tents, Trailers, etc).	0
Noise Issues (Includes Inquiries)	3
Fire Issues (Includes Inquiries)	0
Sign By-Law (Includes Inquiries)	1
Single Use Plastics (Includes Inquiries)	0
Snow (Issues & Inquiries)	24
Snowmobile By-Law (Includes Inquiries)	13
<b>TOTAL CALLS FOR SERVICE</b>	<b>104</b>

Respectfully submitted,

Original Signed By

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