

Ministry of Infrastructure

Infrastructure Program Design and
Delivery Division

1 Stone Rd W, 4th Floor
Guelph, Ontario N1G 4Y2

Ministère de l'Infrastructure

Division de la conception et de la mise en
œuvre des programmes d'infrastructure

1, Stone Road Ouest, 4^e étage
Guelph (Ontario) N1G 4Y2



Case #2021-08-1-1625055624

Travis Rob, Manager of Operations and Facilities
Corporation of the Town of Fort Frances
trob@fortfrances.ca

**Re: Investing in Canada Infrastructure Program (ICIP) Green Stream – Transfer
Payment Agreement**

Project Title: Sinclair Street Watermain Replacement

I am pleased to provide you with the attached copy of the Transfer Payment Agreement (the Agreement) for your approved ICIP Green Stream Project as well as a summary document outlining important information about your Agreement. Please review both documents carefully as there are some action items for you to complete. If changes to the Agreement are required, these should be made before the Agreement is executed. Please contact your Project Analyst immediately to discuss any required revisions.

We ask that you please make best efforts to return signed copies of the Transfer Payment Agreement to our office by **Friday August 12, 2022**. In order to execute your agreement, the designated signatories should sign on page 6. You will also need to insert the titles of the designated signatories and affix the corporate seal (if applicable) in the signature area.

Given the current situation with COVID-19, if you wish to use electronic means to execute your agreement, please ensure you scan your entire agreement (not just the signature page) and email to ICIPGreen@ontario.ca.

If you wish to proceed with hard-copy execution, the designated signatories should sign two (2) copies of the Agreement and return the two original signed and sealed (if applicable) copies via courier to:

Ministry of Infrastructure
Infrastructure Program Delivery Branch
Infrastructure Renewal Programs Unit
1 Stone Road West, 4NW
Guelph, ON N1G 4Y2

A copy of the Agreement will be returned to you following execution by the Province.

Prior to entering into a Transfer Payment Agreement (TPA), the ministry requires that you verify and attest that the organization is in good-standing with environmental, labour and tax laws. This information must be submitted within your [organization's profile](#) in the Transfer Payment Ontario (TPON) system.

An attestation, available in TPON, is sufficient to indicate that your organization is in good standing with labour and environmental laws. See steps below:

- Log into TPON with your ONE-key account
- Update your organization's information and move to the attestation section
- Complete the attestation, note that it requires your organization to input information from a completed Tax Compliance Verification (TCV) check.

For steps and information on how to verify your organization's tax compliance status, please go to the [Check your tax compliance status](#) webpage.

- Note: contact information for all inquiries regarding tax compliance verification should be directed to the Ministry of Finance at TCV@ontario.ca or Service Ontario:
 - [416-326-1234](tel:416-326-1234)
 - Toll-free: [1-800-267-8097](tel:1-800-267-8097)
 - TTY: [416-325-3408](tel:416-325-3408)
 - Toll-free TTY: [1-800-268-7095](tel:1-800-268-7095)

Until this information is completed, the TPA for your Investing in Canada Infrastructure Program approved project cannot be fully executed.

Should you have any questions, please do not hesitate to call your Senior Project Analyst, Barbara Maknoni, at Barbara.Maknoni@ontario.ca or 519-546-8793.

Congratulations on your successful application and we look forward to working with you as you implement this project.

Sincerely,

Valeria Mendez Riveros
Manager, Infrastructure Renewal Programs Unit
Infrastructure Program Delivery Branch
Ministry of Infrastructure

Attachments: Agreement
Important Information regarding your ICIP Agreement
Aboriginal Consultation Requirements

IMPORTANT INFORMATION REGARDING YOUR AGREEMENT

Project Description - Please ensure the description of your project noted in Schedule “C” is accurate and complete. The amount of funding you will receive is contingent on completion of the project described in this Schedule, and only activities noted will be eligible. Your proposed project description may have been revised from the information submitted as part of your application based on the eligibility of project components. The description in your Agreement supercedes all prior information shared with the Province, and only the work described in the Agreement will be funded, subject to eligibility requirements being met. If changes to the project description noted in Schedule “C” are required, please contact your Project Analyst immediately to request a revision.

Insurance - Article A10 of Schedule “A” outlines the insurance requirements for the project. Please ensure that the required insurance is in place prior to the start of the project. Note: At this time, MOI does not need to receive documentation that these requirements have been met but please ensure these are kept on file as they may be requested at any time during the Term of the Agreement.

Reporting - Schedule “D” provides details on the type of reporting that you will be required to provide to the Province. Note that these reporting requirements must be met in order to receive funding. The Province will direct the format and timelines for reporting. Regular reporting must be completed within the Transfer Payment Ontario online platform.

Cost Eligibility – Schedule “E” sets out the costs that are eligible and ineligible under this funding agreement. No costs incurred prior to the Federal Approval Date set out in the Agreement are eligible for reimbursement. In order to qualify for payment, costs must be incurred and paid and must be submitted by March 31 of the year following the Funding Year in which they were incurred.

Communications / Signage - Schedule “G” outlines the communication requirements for the project. As noted in Schedule “G”, funding provided by both the provincial and federal government must be recognized in the format of project signage. The Province and Canada will provide further instruction regarding signage shortly. The cost of signage is considered an eligible project cost within your approved funding allocation so long as such costs are billed by a third-party vendor.

Timing for Installation of Sign. If required, signage recognizing Canada’s and the Province’s respective contributions will be installed at the Project site(s) 30 days prior to the start of construction, be visible for the duration of the Project, and remain in place until 30 days after construction is completed and the infrastructure is fully operational or opened for public use. ***Please note that due to the provincial election, signage installation is on hold for both provincial and federal signage. Further instructions on how to resume communication activities are pending and will be provided once available.***

Aboriginal Consultation - Schedule "I" outlines the Aboriginal Consultation requirements for the project. As noted in Schedule "I" any required Aboriginal Consultation must be complete prior to the start of any project construction work. In addition, capital costs are not eligible for reimbursement and no site preparation, removal of vegetation or construction can occur until Canada and if applicable the Province have confirmed in writing that it is satisfied that all federal duty to consult and environmental assessment requirements have been met. More details on Aboriginal Consultation Requirements are set out in the attachment to this document.

ABORIGINAL CONSULTATION REQUIREMENTS

In consideration of the financial support for the Project, if notified by Canada or the Province, your community must engage and consult with Aboriginal Groups that may have a potential interest in the Project. The Province intends to rely on this consultation process as much as possible. As part of this process, your community must disclose that financial assistance for the project is being provided by Ontario. You must also provide your Project Analyst with a summary of communications with Aboriginal Groups, including any issues or concerns that may be raised by any Aboriginal Group, and an indication of how your community has addressed or proposes to address those issues or concerns. This information may be provided in the form of the template consultation log and tracking chart provided by Canada (if applicable).

If in the future changes to the nature, scope, design or location of the Project are being considered, you must immediately notify your Project Analyst so that the Province may determine whether the proposed change impacts the duty to consult. Your community must also cease all construction activities if at any time during construction archaeological resources are found; other impacts that could affect Aboriginal or treaty rights emerge; or you are contacted by any Aboriginal Group expressing concerns about the project and potential impacts on rights.