

OPERATIONS AND FACILITIES DIVISION - PUBLIC WORKS AREA
OPERATIONS STATISTICS
April 2015

STAFFING

The following table is a breakdown of lost man shifts during the month:

	2014	2015
WSIB	0.00	0.00
WI/LTD	18.00	3.00
SICK DAYS	7.63	13.13
COMPASSIONATE LEAVE	0.00	0.00
FLOATERS	3.00	4.00
VACATION	28.75	29.06
BANKED TIME USED	10.94	14.25
OFF	2.25	0.00
STATUTORY HOLIDAYS	26.00	25.00
TOTAL	96.57	88.44

OVERTIME HOURS

Equivalent Straight Time Hours:

	2014	2015	2014	2015
	April	April	Year To	Year To
			Date	Date
ADMINISTRATION	0.00	0.00	0.00	5.00
CAPITAL	0.00	0.00	0.00	0.00
ENGINEERING	0.00	0.00	4.50	0.00
INTERDEPARTMENTAL	0.00	6.00	1.50	7.50
PRIVATE WORK	0.00	0.00	23.50	0.00
RECYCLE/GARBAGE	0.00	0.00	0.00	2.25
ROADS	1.50	0.00	589.50	197.50
SEWER COLLECTION	70.75	98.25	384.88	167.75
SIDEWALKS	0.00	0.00	45.00	18.75
STORES	0.00	0.00	39.00	24.00
VEHICLE & EQUIPMENT	0.00	12.00	69.50	27.00
WATER TREATMENT PLANT	17.13	34.25	142.38	186.50
WATER DISTRIBUTION	101.25	8.00	2459.50	141.75
STORM WATER	0.00	4.00	0.75	4.00
TOTAL	75.75	162.50	3760.00	782.00

TRANSPORTATION REPORT

APRIL 2015

ROADS:

Storm Water Management – Urban:

- Flushed storm sewer laterals and cleaned catch basin sumps with high pressure/vacuum truck

Storm Water Management - Rural:

- Steamed some culvert ends to keep water moving.
- Removed beaver dams along Balsam Street to behind Caul's field as required.

Hard Top Maintenance:

- Levelled utility cuts – twice weekly
- Pothole patching as required
- Continued with the initial sweep of all streets – two, ten hour shifts Monday to Thursday
- Cleaned up winter sand from corners in parking lots.

Loose Top Maintenance:

- Graded all loose top roads twice.
- Continued grading lanes.

Roadside Maintenance:

- Put out bicycle racks in the Downtown areas and at the Marina.
- Repaired gate on Balsam Street beside Caul's field
- Clean up debris at Underpass along sidewalk once weekly

Winter Control:

- No events that required plowing.
- Sanded/salted streets as required.

Traffic Operations:

- Repaired and replaced signs as required.
- Installed Street Name sign and stop sign at the new Huffman Court development

Regular Maintenance:

- Garbage pickup - Tuesday and Friday - Downtown and Public Works Shop
- Assisted Engineering with locates and CCTV inspections.
- Assisted with tasks at Civic Centre as required.
- Maintenance checks at the Civic Centre as required
- Repaired deficiencies found in Routine Road Patrols

Buildings and Grounds:

- Cleaned Shop as required
- Cleaned vehicles and equipment as required
- Turned over black dirt pile at McIrvine Road
- Cleaned up North Yard

Private Work:**Sidewalks – Winter:**

- Cleaned snow/ice from Civic Centre sidewalks as required

Sidewalks – Summer:

- Swept sidewalk and bike path along the waterfront

Vehicles and Equipment:

- Preventive Maintenance - pre-trip inspections 5:30 -7:30 a.m. Monday to Friday
- Regular scheduled maintenance of all vehicles and equipment
- Maintenance and repairs, Fire Department, Water Treatment Plant, Memorial Sportsplex, Day Care, Handi-Van and Civic Centre vehicles as required.
- Built shelving in new curb and gutter trailer.

Public Relations:**Sewer and Water:**

- Provided labour and equipment for Water Distribution and Sewer Collection repairs and maintenance.
- Handed out “Water Turn Off Advisories”, “Drinking Water Advisories” and “Lifting of Drinking Water Advisories” when required
- Issued “Delinquent Account Notices” and turned off water for non-compliance as required.

- Flushed dead end sanitary sewer mains.

Interdepartmental:

- Repaired docks at the Lower River boat ramp
- Boarded up windows in the lane at the Rainy Lake Hotel
- Removed beaver dams at the Airport on April 10th
- Painted curb and parking areas at the Memorial Sports Centre before Dudley Hewitt Cup
- Cleaned up Christmas lights at the Civic Centre on April 17th
- Moved sleigh from Museum to our yard for summer storage
- Pressure washed gum, etc. at Memorial Sports Centre Entrances
- Prepared Sorting Gap Marina for summer operations
- Dale Gill provided coverage for vacation, etc. at the Airport from April 14 to April 20 and again on April 30th

Recycling:

- Emptied glass recycling bin as required
- Pushed up piles in recycling building as required
- Loaded recycling trailer two (2) times.
- Emptied bins from “drop off” centre as required
- Did a spring clean up of entire recycling yard

Training:

- Dan Mattson, Curtis Wickstrom, Dave Martin, Brian Henttonen, Gerry Hawley, Chad Hanson, Jacques Fiset, Paul Lemesurier, Greg Wiedenhoef and Randy McArthur attended Traffic Control Training (book 7) on April 22, 2015.

Health & Safety:

- A Workplace Inspection was done at the Public Works Building on April 15th.

Milt Strachan,
Superintendent of Transportation