

# Administration & Finance Department Stats for the period ending June 30, 2013

|                                   | January      | February     | March        | April        | May          | June         | July | August | September | October | November | December | TOTALS        |
|-----------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|------|--------|-----------|---------|----------|----------|---------------|
| <b>Revenue</b>                    |              |              |              |              |              |              |      |        |           |         |          |          |               |
| Tax Certificates                  | \$ 405.80    | \$ 174.30    | \$ 290.50    | 406.70       | 522.30       | 1,044.60     |      |        |           |         |          |          | \$ 2,844.20   |
| Business Licences                 | 15,049.00    | 5,226.20     | 2,702.40     | 2,783.25     | 3,484.90     | 1,183.60     |      |        |           |         |          |          | \$ 30,429.35  |
| Lottery Licences                  | 2,440.25     |              | 1,093.07     | 0.00         | 416.40       | 160.76       |      |        |           |         |          |          | \$ 4,110.48   |
| Town Property Rental              | 364.60       | 364.60       | 373.72       | 373.72       | 373.72       | 373.72       |      |        |           |         |          |          | \$ 2,224.08   |
| Fort Frances Portion of POA Fines |              |              |              |              | 11,158.48    | 0.00         |      |        |           |         |          |          | \$ 11,158.48  |
| Death/Still Birth Registrations   |              | 177.30       | 265.95       | 679.65       | 0.00         | 325.05       |      |        |           |         |          |          | \$ 1,447.95   |
| Marriage Licences                 |              | 134.90       | 269.80       | 269.80       | 269.80       | 1,214.10     |      |        |           |         |          |          | \$ 2,158.40   |
| Civil Marriage                    | 312.10       | 612.10       |              |              | 0.00         | 607.42       |      |        |           |         |          |          | \$ 1,531.62   |
| Certify Copies                    |              | 5.45         | 10.90        |              | 2.95         | 0.00         |      |        |           |         |          |          | \$ 19.30      |
| Commissioning Oaths/Affidavits    | 105.10       | 108.15       | 39.25        | 38.60        | 127.70       | 27.60        |      |        |           |         |          |          | \$ 446.40     |
| Investment Income                 | 670.70       | 678.94       | 1,082.51     | 2,345.93     | 2,004.41     | 1,941.04     |      |        |           |         |          |          | \$ 8,723.53   |
| Agreement Fee                     |              |              |              |              | 0.00         |              |      |        |           |         |          |          | \$ -          |
| Sale of Land                      |              |              |              |              | 0.00         |              |      |        |           |         |          |          | \$ -          |
| Administration Service Charges    | 178.80       | 16,476.91    | 13,036.83    | 15,438.89    | 20,734.46    | 15,447.83    |      |        |           |         |          |          | \$ 81,313.72  |
|                                   | \$ 19,526.35 | \$ 23,958.85 | \$ 19,164.93 | \$ 22,336.54 | \$ 39,095.12 | \$ 22,325.72 | \$ - | \$ -   | \$ -      | \$ -    | \$ -     | \$ -     | \$ 146,407.51 |

## Accounts Receivable

|                   |               |               |               |               |               |               |      |      |      |      |      |      |             |
|-------------------|---------------|---------------|---------------|---------------|---------------|---------------|------|------|------|------|------|------|-------------|
| Balance Forward   | 276,262.01    | 163,615.01    | 174,318.61    | 155,448.51    | 124,862.94    | 105,276.95    |      |      |      |      |      |      |             |
| Invoices/Debits   | 59,155.26     | 119,162.64    | 155,091.71    | 101,411.96    | 113,858.92    | 117,058.70    |      |      |      |      |      |      |             |
| Payments/Credits  | (172,404.50)  | (108,589.67)  | (174,061.82)  | (131,709.68)  | (133,560.43)  | (90,721.71)   |      |      |      |      |      |      |             |
| Interest Applied  | 602.24        | 130.63        | 100.01        | 151.12        | 115.52        | 265.06        |      |      |      |      |      |      | \$ 1,364.58 |
| Total Amount Owng | \$ 163,615.01 | \$ 174,318.61 | \$ 155,448.51 | \$ 125,301.91 | \$ 105,276.95 | \$ 131,879.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,364.58 |

## A/R Invoices Processed

|                          |    |     |     |     |     |     |   |   |   |   |   |   |     |
|--------------------------|----|-----|-----|-----|-----|-----|---|---|---|---|---|---|-----|
| General/By-Law           | 7  | 24  | 10  | 13  | 13  | 16  |   |   |   |   |   |   | 83  |
| Daycare                  | 0  | 50  | 50  | 55  | 52  | 49  |   |   |   |   |   |   | 256 |
| Airport                  | 4  | 19  | 21  | 6   | 21  | 19  |   |   |   |   |   |   | 90  |
| Landfill                 | 18 | 27  | 25  | 33  | 37  | 44  |   |   |   |   |   |   | 184 |
| Public Works             | 5  | 2   | 4   | 11  | 6   | 9   |   |   |   |   |   |   | 37  |
| Sewer                    | 9  | 9   | 7   | 15  | 8   | 5   |   |   |   |   |   |   | 53  |
| Water                    | 14 | 11  | 26  | 19  | 11  | 7   |   |   |   |   |   |   | 88  |
| Fire Department          | 0  | 0   | 0   | 0   | 0   | 0   |   |   |   |   |   |   | 0   |
| Memorial Sports Centre   | 19 | 8   | 20  | 18  | 9   | 15  |   |   |   |   |   |   | 89  |
| Fort Frances Power Corp  | 3  | 5   | 8   | 5   | 7   | 3   |   |   |   |   |   |   | 31  |
| Invoices Issued by Month | 79 | 155 | 171 | 175 | 164 | 167 | 0 | 0 | 0 | 0 | 0 | 0 | 911 |

## NSF/Returned Payments

|                        |   |   |   |   |   |   |  |  |  |  |  |  |    |
|------------------------|---|---|---|---|---|---|--|--|--|--|--|--|----|
| Day Care               | 0 | 0 | 0 | 0 | 0 | 0 |  |  |  |  |  |  | 0  |
| Memorial Sports Centre | 1 | 3 | 3 | 7 | 6 | 2 |  |  |  |  |  |  | 22 |
| Utilities              | 4 | 4 | 3 | 4 | 1 | 2 |  |  |  |  |  |  | 18 |
| Taxation               | 0 | 0 | 3 | 1 | 0 | 1 |  |  |  |  |  |  | 5  |
| Other                  | 1 | 0 | 0 | 1 | 1 | 0 |  |  |  |  |  |  | 3  |

## Taxes

|                     |                 |                 |                 |               |              |               |      |      |      |      |      |      |              |
|---------------------|-----------------|-----------------|-----------------|---------------|--------------|---------------|------|------|------|------|------|------|--------------|
| Balance Forward     | \$ 836,350.20   | \$ 6,801,279.07 | \$ 2,256,472.61 | \$ 784,422.31 | \$ -         | \$ 6,085.38   |      |      |      |      |      |      |              |
| Tax Billings/Debits | 7,307,509.07    | 2,920.83        | 5,972.83        | 16,714.75     | 3,164.02     | 6,166,032.81  |      |      |      |      |      |      |              |
| Payments/Credits    | (1,353,373.60)  | (4,558,132.90)  | (1,491,989.39)  | (822,902.38)  | (149,451.86) | (24,701.95)   |      |      |      |      |      |      |              |
| Interest Applied    | 10,793.40       | 10,405.61       | 13,966.26       | 15,679.94     | 13,463.03    | 11,885.00     |      |      |      |      |      |      | \$ 76,193.24 |
| Total Amount Owng   | \$ 6,801,279.07 | \$ 2,256,472.61 | \$ 784,422.31   | \$ 6,085.38   | \$ -         | \$ 138,910.19 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 76,193.24 |

|   | January         | February        | March           | April           | May             | June          | July   | August | September | October | November | December | TOTALS         |
|---|-----------------|-----------------|-----------------|-----------------|-----------------|---------------|--------|--------|-----------|---------|----------|----------|----------------|
| Tax Arrears Notices Mailed/Letters                        | 288             | 249             | 415             | 526             | 298             | 267           |        |        |           |         |          |          | 2,043          |
| # of Properties in Arrears 3 years+                       | 34              | 32              | 31              | 26              | 25              | 22            |        |        |           |         |          |          |                |
| # of Properties in Arrears 3 years+ with no payment plans | 14              | 14              | 11              | 9               | 8               | 5             |        |        |           |         |          |          | 61             |
| # Tax Sale Registrations                                  | 0               | 0               | 0               | 0               | 0               | 0             |        |        |           |         |          |          |                |
| # Write offs (MOS/357 Applications)                       |                 | 1               | 3               | 3               |                 |               |        |        |           |         |          |          | 7              |
| Write-off - Municipal Portion                             |                 | \$ 1,328,102.70 | \$ 6,588.61     | \$ 432,033.43   |                 |               |        |        |           |         |          |          | \$1,766,724.74 |
| # of Charity Rebates                                      | 1               |                 |                 |                 |                 | 1             |        |        |           |         |          |          | 2              |
| Charity Rebates - Municipal Portion                       | \$ 4,937.90     |                 |                 | \$              | \$              | 7,225.32      |        |        |           |         |          |          | \$12,163.22    |
| # Vacancy Rebates   |                 |                 | 7               | 5               | 0               |               |        |        |           |         |          |          | 12             |
| Vacancy Rebates - Municipal Portion                       |                 | \$              | \$ 7,489.56     | \$ 11,797.43    | \$              |               |        |        |           |         |          |          | \$19,286.99    |
| E.D. Financial Incentive Plan                             |                 |                 |                 |                 |                 |               |        |        |           |         |          |          | \$0.00         |
| Demolition Grant  |                 |                 |                 |                 |                 |               |        |        |           |         |          |          | \$0.00         |
| Grant-In-Lieu of Taxes                                    |                 |                 |                 |                 |                 |               |        |        |           |         |          |          |                |
| <b>Water &amp; Sewer</b>                                  |                 |                 |                 |                 |                 |               |        |        |           |         |          |          |                |
| Balance Forward   | \$ 1,219,748.15 | \$ 618,402.99   | \$ 555,116.83   | 409,157.18      | 323,679.17      | 387,220.55    |        |        |           |         |          |          |                |
| W/S Billings/Debits                                       | 192.11          | 1,263.18        | 788,364.48      | 2,148.92        | 802,767.37      | 2,136.87      |        |        |           |         |          |          |                |
| Payments/Credits  | (603,834.35)    | (68,902.15)     | (937,694.52)    | (89,164.29)     | (739,847.00)    | (65,474.36)   |        |        |           |         |          |          |                |
| Interest Applied  | 2,297.08        | 4,352.81        | 3,370.39        | 1,537.36        | 621.01          | 1,225.69      |        |        |           |         |          |          |                |
| Total Amount Owning                                       | \$ 618,402.99   | \$ 555,116.83   | \$ 409,157.18   | \$ 323,679.17   | \$ 387,220.55   | \$ 325,108.75 | \$     | \$     | \$        | \$      | \$       | \$       | 13,404.34      |
| Bi-Monthly Water/Sewer Bills Issued                       | 3,388           | 9               | 3,374           | 9               | 3,375           |               |        |        |           |         |          |          | 10,137         |
| Final Billings Issued                                     |                 | 474             |                 | 442             |                 | 18            |        |        |           |         |          |          | 36             |
| Late Notices Mailed                                       |                 | 46              |                 | 40              |                 | 424           |        |        |           |         |          |          | 1,340          |
| Registered Letters  |                 | 1               |                 | 3               |                 | 39            |        |        |           |         |          |          | 125            |
| Disconnects   |                 | 0               |                 | 0               |                 | 1             |        |        |           |         |          |          | 5              |
| Reconnections   |                 |                 |                 |                 |                 | 1             |        |        |           |         |          |          | 1              |
| <b>Provincial Offences</b>                                |                 |                 |                 |                 |                 |               |        |        |           |         |          |          |                |
| Fines Paid  | \$ 25,297.00    | \$ 23,872.00    | \$ 34,080.00    | \$ 34,757.00    | \$ 38,215.00    |               |        |        |           |         |          |          | \$ 156,221.00  |
| Outstanding Fines (pre & post transfer)                   | \$ 1,883,278.00 | \$ 1,890,761.00 | \$ 1,888,185.00 | \$ 1,906,541.00 | \$ 1,923,255.00 |               |        |        |           |         |          |          |                |
| IQOR Collections (pretransfer)                            | \$              | \$ 109.70       | \$ 557.81       | \$ 559.31       | \$ 1,254.98     |               | \$0.00 | \$0.00 | \$0.00    | \$0.00  | \$0.00   | \$       | \$ 5,855.65    |
| IQOR Collections (post-transfer)                          | \$              | \$ 109.70       | \$ 557.81       | \$ 559.31       | \$ 1,254.98     |               | \$0.00 | \$0.00 | \$0.00    | \$0.00  | \$0.00   | \$       | \$ 5,855.65    |
| Total IQOR Collected                                      | \$              | \$ 109.70       | \$ 557.81       | \$ 559.31       | \$ 1,254.98     |               | \$0.00 | \$0.00 | \$0.00    | \$0.00  | \$0.00   | \$       | \$ 5,855.65    |
| Hours spent on Collections                                | 40              | 40              | 36              | 38              | 40              |               |        |        |           |         |          |          | 40.0           |
| Notice of Default - mailed out                            | 60              | 157             | 179             | 416             | 332             |               |        |        |           |         |          |          | 214            |
| New Charges Filed   | 107             |                 |                 |                 |                 |               |        |        |           |         |          |          | 1,191          |
| Court Room Operating Hours                                |                 |                 |                 |                 |                 |               |        |        |           |         |          |          | 0.0            |
| <b>Charges Disposed (Before or at Trial)</b>              |                 |                 |                 |                 |                 |               |        |        |           |         |          |          |                |
| Failed to Attend - Convicted                              | 30              | 23              | 41              | 42              | 71              |               |        |        |           |         |          |          | 207            |
| Plead Guilty  | 15              | 25              | 18              | 31              | 26              |               |        |        |           |         |          |          | 115            |
| Withdrawn   | 0               | 1               | 1               | 3               | 4               |               |        |        |           |         |          |          | 9              |
| Quashed   | 1               | 2               | 5               | 1               | 1               |               |        |        |           |         |          |          | 10             |
| Stayed  | 0               | 0               | 0               | 0               | 0               |               |        |        |           |         |          |          | 0              |
| Dismissed/Acquitted                                       | 1               | 2               | 2               | 0               | 0               |               |        |        |           |         |          |          | 5              |
| Plead Not Guilty - Convicted                              | 1               | 2               | 2               | 0               | 3               |               |        |        |           |         |          |          | 8              |
| Other   | 0               | 0               | 0               | 0               | 0               |               |        |        |           |         |          |          | 0              |
| Total   | 48              | 55              | 69              | 77              | 105             | 0             | 0      | 0      | 28        | 0       | 0        | 0        | 354            |