

August 7, 2019

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Award of RFP 19-OF-08 – Design works for the roof replacement at the Memorial Sports Centre

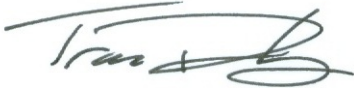
The Town of Fort Frances allocated funds within it's 2019 capital budget to undertake the initial steps in preparing for the large capital project of replacing the roof on the Memorial Sports Centre. This facility consists of a number of roof types and styles all at different ages. Sections of these roofs have been leaking for an extended period.

Attached you will find a report from Adam Mitchell, Asset Management Coordinator recommending the award of RFP 19-OF-08 to JML Engineering of Thunder Bay at a total cost of \$43,578.00 plus HST. The Town of Fort Frances budgeted \$40,000.00 in 2019 to undertake this work, however these costs exceed that budget amount.

It is the recommendation of the Operations and Facilities Executive Committee that:

1. RFP 19-OF-08 be awarded to JML Engineering at a total cost of \$43,578 excluding HST
2. an authorizing by-law be prepared authorizing Mayor and Clerk to execute the agreement on behalf of the corporation
3. the budget shortfall be funded either through the Corporate Building reserve or through the year end surplus.

Respectfully Submitted



Travis Rob, P.Eng
Manager of Operations and Facilities

Council approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that:

- 1. RFP 19-OF-08 be awarded to JML Engineering at a total cost of \$43,578 excluding HST**
- 2. an authorizing by-law be prepared authorizing Mayor and Clerk to execute the agreement on behalf of the corporation**
- 3. the budget shortfall be funded either through the Corporate Building reserve or through the year end surplus.**