

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #38

Tuesday, October 4, 2016

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room on Tuesday, October 4, 2016 at 12:00 p.m.

PRESENT: Councillor Ken Perry, Councillor Wendy Brunetta, Councillor Paul Ryan and Mayor Roy Avis

ALSO PRESENT: Doug Brown, CAO, Lisa Slomke, Clerk, Dawn Galusha, Deputy Treasurer, and Laurie Lindberg, Treasurer

REGRETS: None

1. Call to Order

1.1 Councillor Ken Perry called the meeting to order at 12:03 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

2.1 Fort Frances Laker's Public Budget Meeting Request

2.2 Mayor Avis NOMA Regional Conference Travel & Per Diem Claims

2.3 Mayor Avis Police Services Board Meeting Travel Expense Claim

3. Disclosure of pecuniary interest and the general nature thereof

3.1 Councillor Paul Ryan declared a conflict of interest on Agenda Item 7.4 Councillor Ryan NOMA Conference Travel & Per Diem Claims as those are his expenses.

3.2 Councillor Wendy Brunetta declared a conflict of interest on Agenda Item 7.6 Councillor Brunetta NOMA Regional Conference Travel & Per Diem Claims as those are her expenses.

3.3 Councillor Ken Perry declared a conflict of interest on Agenda Item 7.5 Councillor Perry NOMA Regional Conference Travel & Per Diem Claims as those are his expenses.

3.4 Mayor Roy Avis declared a conflict of interest on Non-Agenda Items 2.2 Mayor Avis NOMA Regional Conference Travel & Per Diem Claims and Item 2.2 Mayor Avis Police Services Board Meeting Travel Expense Claim as those are his expenses.

4. Approval of Previous Committee Minutes

4.1 The Committee considered the following resolution:
Brunetta/Ryan: That the minutes of the previous meeting held on Tuesday, September 20, 2016 be approved as presented. CARRIED

5. In-Camera

6. Items Referred from Council

6.1 800 Scott Street Water Service Repair Invoice - The Committee recommended to agree with the recommendation of the Operations & Facilities Executive Committee to reduce Mr. Krag's invoice for water service repair at 800 Scott Street in the amount of \$500.00.

- 6.2 When Eagles Fly Program Financial Request - The Committee will defer this request until input is received from the Police Services Board and further that a program budget be requested.

7. New Business

- 7.1 Renewal of Municipal Insurance 2016-2017 - The Committee recommended to renew the Municipal Insurance with Frank Cowan Company for the period November 1, 2016 to November 1, 2017 in the amount of \$186,240 plus applicable taxes.
- 7.2 Boards and Committees Strat Plan Initiative - The Committee recommended to endorse the draft by-law presented and further request that the proposed Boards & Committees By-Law be brought forward at the next meeting of Council for enactment.
- 7.3 Request for Consideration M.O.S. - The Committee recommended to receive the Minutes of Settlement for properties located Williams Ave (RPRR22 Pt Part 8 Parcel 14648) and 1054 Williams Ave in Fort Frances for the 2016 taxation year.
- 7.4 Councillor Ryan NOMA Regional Conference Travel & Per Diem Claim - The Committee recommended to approve the Travel Statement – Mayor/Council Honorarium per diem and Travel Expense claim in the total amount of \$445.00 as submitted by Councillor Paul Ryan for his attendance at the NOMA Regional Conference held in Thunder Bay, Ontario from September 21 - 23, 2016.
- 7.5 Councillor Perry NOMA Regional Conference Travel & Per Diem Claims - The Committee recommended to approve the Travel Statement – Mayor/Council Honorarium per diem and Travel Expense claim in the total amount of \$555.00 as submitted by Councillor Ken Perry for his attendance at the NOMA Regional Conference held in Thunder Bay, Ontario from September 21 - 23, 2016.
- 7.6 Councillor Brunetta NOMA Regional Conference Travel & Per Diem Claims - The Committee recommended to approve the Travel Statement – Mayor/Council Honorarium per diem and Travel Expense claim in the total amount of \$555.00 as submitted by Councillor Wendy Brunetta for her attendance at the NOMA Regional Conference held in Thunder Bay, Ontario from September 21 - 23, 2016.
- 7.7 Expanded Ontario Community Infrastructure Funding - Formula Based Component Agreement - The Committee recommended approval that the Mayor and Clerk be authorized to execute the new expanded OCIF - Formulas based component agreements with the Minister of Agriculture, Food and Rural Affairs.
- 7.8 Council Remuneration Committee Appointment (Discussion) - Mayor Avis and CAO will select and provide committee appointees to the Clerk for the next meeting of Council.
- 7.9 Railway Right of Way - Taxation (Discussion) - Councillor Perry will investigate a draft resolution for Ontario municipalities.

8. Non-agenda Items

- 8.1 Fort Frances Laker's Public Budget Meeting Request - Community Services will investigate reduced rates for non-prime time ice rentals.
- 8.2 Mayor Avis NOMA Regional Conference Travel & Per Diem Claims - The Committee recommended to approve the Travel Statement – Mayor/Council Honorarium per diem and Travel Expense claim in the total amount of \$536.60 as submitted by Mayor Roy Avis for his attendance at the NOMA Regional Conference held in Thunder Bay, Ontario from September 21 - 23, 2016.

- 8.3 Mayor Avis Police Services Board Meeting Travel Expense Claim - The Committee recommended to approve the Travel Expense claim in the total amount of \$53.65 as submitted by Mayor Roy Avis for his attendance at the Police Services Board Meeting held in Atikokan, Ontario on September 27, 2016.

9. Outstanding Items

- 9.1 Couchiching First Nations Water & Sewer Agreement

10. Information

11. Adjourn / Next Meeting Date

- 11.1 Tuesday, October 18, 2016

Executive Committee Chair

D. Brown, CAO