

Doug Cuthbertson – Chair Northwoods	P	Chamber of Commerce Representative Jennifer Soderholm	P
Ed Gackley Flinthouse	P	RRFDC – Geoff Gillon	P
Shelley Wepruk Secretary	P	John Albanese – Town Councilor Town of Fort Frances	P
Scott Krienke-Turvey Ink Spotz Apparel	P	Jennifer Horton Curey Chick	P
Marie Therese Metke Pharmsave	A	Katie – TD Bank (Guest)	P
Katie Trimble B93	A		
Pat Gartshore Gartch's International Pub	P		
Natalie Donaldson Guest	P		



## **1.Call to Order , Call for Conflict of Interest, Call for Agenda Additions**

Doug Cuthbertson opened the meeting. The meeting was called to order at 8:05 am. The Agenda and minutes were circulated to the members for review. Members were asked for any agenda additions or conflicts of interest, none were noted. The board welcomed Katie to our meeting

## **2. Approval of Minutes**

### **B.I.A Board of Management Meeting – 12 September 2018**

Copies of the minutes from the 12Septembr 2018 Board of Management Meeting circulated for review and approval. The following motion was made:

#### **Motion #1 John Albanese/Pat Gartshore**

TO accept the minutes presented of 12 September, 2018

Also to ratify all motions made on that date.

**No against or abstentions**

**CARRIED**

## **3. Accounts Payable & Financial Report**

#### **Motion #2 – Pat Gartshore/Scott Krinke-Turvey**

TO accept the total payable for September in the amount of \$699.28

**No against or abstentions**

**CARRIED**

#### **4. New Business**

1. Stars

#### **5. Additions to Agenda**

1. Christmas Parade

#### **6. Business Arising from the Minutes**

##### **Finance and Administration Committee**

1. No Report. Doug has not gotten the stick from Kim yet to transfer the books to his computer.

##### **Promotions Committee**

1. Scott handed out pamphlets that went out to certain businesses. Shelley is to give Amanda at Fort Frances Times a list of our businesses who we have emails addresses for. Scott is going to call Amanda re the three businesses who were not contacted.
2. Scott played the new radio ad for everyone. Ad will begin Tuesday or Wednesday morning.
3. Scott is working on radio ads the International Falls radio station. He can get ads at good exchange rate, comp. to Canadian funds.

##### **Maintenance Committee**

1. Doug has 20 of the stars painted with lights ready to go. Needs to do 14 more. He showed us a picture of his idea of a plaque to place on stars so we can leave them up year round. Everyone agreed it was a great idea.

##### **Motion #1 Ed Gackley/Pat Gartshore**

TO purchase new Christmas decorations for baskets.  
Also to ratify all motions made on that date.

**No against or abstentions**

**CARRIED**

##### **Chamber of Commerce**

1. Year is winding down. Everyone was very pleased the way awards were done this year. A new award was created “TEST OF TIME” and was presented to Berry’s. Jen is working on next year’s events. We need to appoint a representative from BIA to sit on Chamber Board. Natalie Donaldson has volunteered to sit for us.

##### **New Committee**

1. No report.

##### **Social Media**

1. Natalie and Jen Horton are now managing the facebook account for us.

### **8. New Business**

1. Katie and Heather from TD Canada Trust will be heading the Christmas Parade this year. Although it is not our event, we discussed many different aspect of the parade to help them. This is the first time they will be taking on this project.

### **Setting of Next Board Meeting**

**Motion # 4 Scott Krinke-Turvey/John Albanese**

To close the meeting

No against or abstentions

All in agreement – CARRIED

The next meeting date will be 12 December 2018 at 8 a.m. at the RRFDC board office above the Credit Union on First Street East.

**PLEASE NOTE THAT ALL MEETINGS WILL NOW BE HELD ON THE SECOND WEDNESDAY OF EACH MONTH AT 8:00 A.M. AT THE RRFDC BOARD ROOM UNLESS OTHERWISE NOTIFIED.**

Meeting closed at 8:51 am.