

TOWN OF FORT FRANCES  
Administration and Finance Executive Committee

MINUTES

SESSION NO. # 20

November 19, 2019

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre on November 19, 2019 from 12:02 p.m. to 12:49 p.m.

PRESENT: Chairperson W. Brunetta, Councillors D. Judson and A. Hallikas, Mayor J. Caul (ex-officio)

ALSO PRESENT: D. Brown, CAO, D. Galusha, Treasurer, T. Moffit, Fire Chief/CEMC (12:02 p.m. to 12:29 p.m.), and K. Lawson, Deputy Clerk

1. **Call to Order 12:02 p.m.**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting. - None identified**
3. **Disclosure of pecuniary interest and the general nature thereof - No items identified**
4. **Approval of Previous Committee Minutes**

4.1 Session No. 19 dated October 22nd, 2019.

Hallikas-Judson: Approved as presented.

CARRIED

5. **In-Camera - No items identified**

6. **Items Referred from Council**

6.1 Ontario Good Roads Association (OGRA) 2020 Municipal Membership.  
- committee recommended approving the Ontario Good Roads Association Membership in the amount of \$1,037.01 as presented.

6.2 Crime Watch Canada - Wounded Warriors Advertising Request.  
- committee recommended receiving this request only with no further action.

6.3 BIA Tree Lighting Request.  
- committee recommended approving the request the Tree Lighting Request from the BIA with administration provided an appropriate proof of insurance and further that all of Council be encouraged to attend.

7. **New Business**

7.1 2020 Emergency Services User Fees & Charges.  
- committee recommended approving the amended 2020 Emergency Services User Fees & Charges.

- 7.2 Renewal of Agreement - Kenora Central Ambulance Communications Centre - Lake of the Woods District Hospital. - The Fire Chief was directed to research additional information for this item and it will be deferred to the next regular meeting of the A&F Executive Committee.
- 7.3 Establishing and Regulating By-Law No. 58/18 - Amendment.  
- committee recommended approving a revision to By-Law 58/18 as laid out in the report.
- 7.4 2020 User Fees - Administration and Finance.  
- committee recommended the Administration and Finance 2020 User Fees as laid out in the report.
- 7.5 Councillor John McTaggart - OPP Annual Awards Presentation - Travel Expense.  
- committee recommended approving the Travel Expense in the amount of \$266.80 as submitted by Councillor John McTaggart for his attendance at the OPP Annual Awards Presentation in Kenora on October 22, 2019.
- 7.6 Amended Property Assessment Notice re: 237 8th Street West (2019).  
- committee recommended receiving the Amended Property Assessment Notices for properties located at 237 8th Street West in Fort Frances for the 2019 taxation year as received from MPAC.
- 7.7 Request for Reconsideration - Minutes of Settlement re: 1015 Third Street East (2019).  
- committee recommended processing the Minutes of Settlement (MOS) for the property located at 1015 Third Street East as received.

**8. Non-agenda Items - None identified**

**9. Information**

- 9.1 Fire & Rescue Service - October 2019 Report. - received as information.
- 9.2 Fort Frances T - 2019 Financial Indicators Report (y/e Dec 31/18). CAO provided an additional spreadsheet related to this matter - received as information.

**10. Adjourn 12:49 p.m. / Next Meeting Date - December 3, 2019**

  
Executive Committee Chair

  
D. Brown, CAO