

## TOWN OF FORT FRANCES

### MINUTES

SESSION NO. # 14

October 19, 2015

The meeting of Planning & Development Executive Committee of the Town of Fort Frances was held in the Civic Centre - Committee Room on October 19, 2015 from 8:00 a.m. to 9:25 a.m.

PRESENT: D. Kitowski, Chair, J. Albanese, Councillor, R. Avis, Mayor, W. Brunetta, Councillor (8:47 - 9:25am)

ALSO PRESENT: M. McCaig, CAO (8:00am - 9:00am), F. Flatt, Municipal Planner, T. Rob, Secretary

**1. Call to Order - 8:03am**  
Session #14

**2. Disclosure of pecuniary interest and the general nature thereof**  
- None

**3. Approval of Previous Committee Minutes**

3.1 Approval of the Minutes of the September 21, 2015 Meeting  
- Approved as circulated

**4. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**

4.1 F. Flatt - Request from the Salvation Army for an encroachment agreement at 353 Scott Street - Item 10.1

**5. In-Camera**  
- None

**6. Items Referred from Council**

6.1 Letter Dated September 28, 2015 from Shanda DeGagne-Begin re: Zoning issue at 1229 King's Highway  
- A letter is not usually provided to property owners during a municipal wide zoning only during a site specific zoning. Municipal Wide Zoning is notified by public notice. The recommendation from the Planning and Development Executive Committee that the fee for the rezoning be waived for the change of the property contingent upon the property owner making application within a year and a half. Furthermore there are additional items of discussion that the property owner should satisfy themselves of regarding the development of the property.

**7. New Business**

7.1 F. Flatt - Application to Deem Lots not to be on a registered Plan of Subdivision - 1020 & 1022 Third Street East  
- The recommendation of the Planning and Development Executive Committee is to approve the proposed deeming and to present a By-Law to Council to facilitate same.

7.2 T. Rob - Rainy Lake Hotel Demolition and Market Square Project Update  
- The Planning and Development Executive Committee received an update on the Rainy Lake Market Square development project and demolition progress. Demolition work should be completed by the end of this week with final clean up and site servicing completed thereafter. The recommendation of the Planning and Development Executive

Committee is to complete an RFP for an Architecture Firm to complete the design work for the reconstruction.

**8. Outstanding Items**

- 8.1 F. Flatt - Huffman Subdivision - Marketing Strategy
- The recommendation from the Planning and Development Executive Committee is to make a recommendation to Council to use a real estate agent to sell the lots for the duration of one year. Proposals from the local agents will be provided and reviewed at the next meeting of council.

**9. Information**

- None

**10. Non-agenda Items**

- 10.1 F. Flatt - Request from the Salvation Army for an Encroachment Agreement at 353 Scott Street
- To facilitate the construction of an accessibility ramp at the above location, an encroachment agreement will be required to be completed as the ramp would have to be constructed on Town property.

**11. Adjourn / Next Meeting Date - 9:25am  
November 2, 2015**

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Executive Committee Chair

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T. Rob, Chief Building Official