

Operations & Facilities Executive Committee

Minutes of Meeting

Date: Wednesday, September 3, 2014 Session No. 82

A meeting of the Operations & Facilities Executive Committee was held in the Committee Room on Wednesday, September 3rd, 2014 from 7:32 a.m. to 9:35 a.m.

Committee Members Present: Rick Wiedenhoeft, Chair, Ken Perry, Paul Ryan, Mark McCaig, CAO, and Doug Brown.

Also Present: Mayor Roy Avis

Guest: Elaine Fisher (Northwestern Public Health Unit) and Jennifer Greenhalgh (Council Candidate)

1. Call to Order 7:32 a.m.
2. Disclosure of pecuniary interest as required under the *Municipal Conflict of Interest Act* by Committee Members on agenda items. None
3. Agenda items considered at this meeting:
 - 1) Approve the minutes of the meeting of this Committee on July 9th, 2014 – the minutes were approved as circulated.
 - 2) Active Transportation Proposal – Colonization Road West – Oakwood Road to Biddeson Road. Guest – Elaine Fisher (Northwestern Public Health Unit) – Elaine Fisher explained the Active Transportation proposal for Colonization Road West where all members of the O & F Executive Committee were given an opportunity to ask questions and received clarification. After a lengthy discussion, it was agreed that a memo would be prepared with the following recommendation:
 - 1) That the Police Services Board members of Council bring the pedestrians, bicyclists and motorists safety hazard along this section of Colonization Road West to the police authorities (OPP) attention i.e. excess speed of motorists and that an effort be made to try to improve the enforcement aspect of policing along this roadway i.e. heightened police presence.
 - 2) To receive any recommendations from the Police Services Board on how to improve safety for all roadway users along this section of Colonization Road West.
 - 3) That any municipal infrastructure replacement or upgrade projects along this section of Colonization Road West included the development of an off-road asphalt pathway on one side of the road behind the curb to be utilized by both bicyclists and pedestrians. The off-road asphalt pathway would be similar to what has been constructed along the

Laverendrye Parkway (waterfront).

The memo will be forwarded to the Planning and Development Executive Committee for their consideration.

- 3) Drinking Water Quality Management System (DWQMS) – Management Review Meeting Endorsement by Owners – the administration report was reviewed and will be forwarded to Council for approval.
- 4) June 2014 Drinking Water Systems Monthly Summary Report – the June 2014 Monthly Drinking Water System report was reviewed and will be forwarded to Council for approval.
- 5) July 2014 Drinking Water Systems Monthly Summary Report – the July Monthly Drinking Water System report was reviewed and will be forwarded to Council for approval.
- 6) Airport Facility – Private Hanger – Renewal of Hanger Lot Lease Rate with Mr. John Meyers for a Five (5) Year Term Commencing on June 30, 2014 – the administration report was reviewed and will be forwarded to Council for approval.
- 7) Request from James & Barbara Adair of 320 Victoria Avenue to Waive Half of the water portion of the water/sewer fees for the months of March, April and May of 2014 – the administration report was reviewed and will be forwarded to Council for approval.
- 8) Damage to Hoard Family Headstone – Riverview Cemetery – the administration report was reviewed where the following recommendations were included in the report:
 - 1) That Administration meet & discuss repair and replacement options with Stan Hoard in regards to the Hoard family headstone damages as per quotations supplied by Brunet Monuments Inc. & Lakehead Monuments.
 - 2) That Council authorize administration to utilize one of the three repair or replacement options in regards to the Hoard Family headstone and that the selected option be funded out of the Cemetery Care and Maintenance Reserve Funds.

The revised report will be forwarded to Council for approval.

- 9) Selection of Two Capital Projects for the Ontario Community Infrastructure Fund (OCIF) (Only Provincial Program) and Small Communities Fund (SCF) (Federal/Provincial Program) – the administration report was reviewed where the report will be revised with the following recommendations:
 - 1) That Council endorses the following two capital projects
 - a. The reconstruction of King's Hwy. 11-71 from just east of Cornwall Avenue to Wright Avenue to be submitted under the Ontario Community Infrastructure Fund (OCIF).

- b. The reconstruction of Colonization Road East from Scott Street intersection to just east of the WTP (5th Street) to be submitted under the Small Communities Fund.
- 2) That administration submit the “Expression of Interest” forms to the Ontario Ministry of Agriculture, Food and Rural Affairs prior to the deadline of September 19, 2014 at 5:00 p.m. EST.
- 10) 2014 Operations & Facilities Division Capital Budget – June 3rd, 2014 – the monthly spreadsheet as of July 31, 2014 was reviewed and will be forwarded to Council as information only. No action required.
- 11) Operations & Facilities Division – Environmental Area – Operations Statistics – June 2014 – the statistics of the Environmental Area were reviewed and will be forwarded to Council as information only. No action required.
- 12) Fort Frances Wastewater Treatment Facility July 2014 Monthly Report – the OCWA monthly Wastewater Treatment Facility report was reviewed and will be forwarded to Council as information only. No action required.

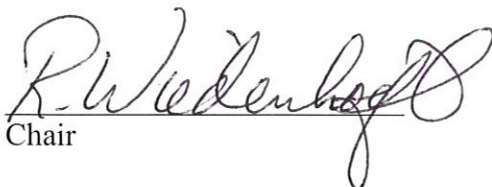
5. Non-Agenda Items:

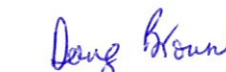
- 1) CN Siding Extension Project – Mark McCaig is in the process of preparing a letter to CN in regards to the siding extension project and how it has impacted the residential properties abutting the new set of tracks. Mark outlined all the pertinent items which are considered to be included in the letter to ensure the O & F Executive agreed or disagreed with the items. Mark received input from the O & F Executive committee and will be preparing the letter in the near future.

6. Resolutions:

Adjourned at 9:35 a.m.

There being no further matters before this Committee at this time this meeting was closed.


Chair


Manager