

TO: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: September 16, 2014
SUBJECT: Councillor John Albanese – New Gold Rainy River Project Emo Office
Grand Re-Opening Per Diem & Travel Expenses

BACKGROUND

Attached is a copy of the Travel Statement – Mayor/Council Honorarium per diem in the amount of \$75.00 and Schedule “B” – Travel Expense Statement in the amount of \$32.40 for his attendance at the New Gold Rainy River Project office grand re-opening held in Emo on August 28, 2014 as submitted by Councillor John Albanese.

The New Gold Rainy River Project Emo Office grand re-opening invitation was received in between Council Meetings and was not authorized by Council resolution to pay per diem and mileage.

RECOMMENDATION

The Administration & Finance Executive Committee recommends approval of the per diem and travel expense claims in the total amount of \$107.40 as submitted by Councillor John Albanese for his attendance at the New Gold Rainy River Project office grand re-opening held in Emo on August 28, 2014.

Council Approval of this Report Will Agree to the Administration & Finance Executive Committee recommendation to approve the per diem & travel claims for Councillor John Albanese in the amount of \$107.40 for his attendance at the New Gold Rainy River Project Emo Office grand re-opening held in Emo on August 28, 2014.

TOWN OF FORT FRANCES - SCHEDULE "B" - TRAVEL EXPENSE STATEMENT

1. Attendee	JOHN ALBANESE							
2. Conference/Seminar Attended	Opening of "New Gold Office"							
Location (Facility and City)	EMO, ONTARIO							
Dates	August 28, 2014							
3.	Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Total
Accommodation								
Transportation								
Breakfast								
Lunch								
Dinner								
Per Diem								
Other								
4. Prepaid Expenses	Registration		Air Travel		Other		Total	
5. Town Used Vehicle	Yes	No <input checked="" type="checkbox"/>	Reason					Total
Mileage Claimed	72	KM x \$0.45 =	Not available					\$ 32.40
6. Approved						Total Expenses	32.40	
						Advance Received		
						Balance Claimed		
						Balance Refunded		

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB - a valid and detailed receipt must accompany hotel Visa slips.

Date Sept 4/2014

John Albanese
Employee Signature

Date _____

Supervisor Signature _____

Date _____

Division Manager Signature _____

Date

Treasurer

A/P

Cashier

**Town of Fort Frances
Travel Statement - Mayor/Council Honorarium**

Attendee JOHN ALBANESE

Conference/Seminar Attended OPENING OF NEW GOLD OFFICE

Location EMO

Dates August 28, 2014

Details of Per Diem

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date				Wed. 28				
Amount				75.00				

Submitted by: John Albanese

Date: Sept. 4/2014

Approved by: _____

Date: _____

To be submitted to Payroll for processing when approved by Council

For Payroll

Pay period _____



An Invitation

You are cordially invited
to the
NEW GOLD RAINY RIVER PROJECT
EMO OFFICE

GRAND RE-OPENING

Thursday, August 28, 2014 • 11am-1pm

5967 Highway 11/71, Emo

Ribbon Cutting Ceremony

Barbecue to follow

newgoldTM
Rainy River Project

Mark McCaig/Frances

25/08/2014 01:03 PM

To hallikas@shaw.ca, jalbanese@nwhu.on.ca,
lakracer@yahoo.ca, ravis@fort-frances.com,
gpryan70@hotmail.com, doug@kitowskitrucking.com,

cc

bcc

Subject Fw: grand re-opening invite

I think it would be good if as many councillors as possible could attend this event. Maybe you could coordinate travel.

Mark

----- Forwarded by Mark McCaig/Frances on 08/25/2014 01:01 PM -----

Christine Ruppenstein

<Christine.Ruppenstein@newgold.com>

08/25/2014 12:22 PM

To "Mark_McCaig/Frances%FRANCES@fort-frances.com"

<Mark_McCaig/Frances%FRANCES@fort-frances.com>

cc "jruppenstein@fort-frances.com" <jruppenstein@fort-frances.com>

Subj FW: grand re-opening invite
ect

Hi Mark – hope you can make it!

Christine Ruppenstein, BA, CHRP

HR Supervisor

New Gold Inc.

Rainy River Project

P.O. Box 5, 5967 Highway 11/71

Emo, Ontario, Canada, P0W 1E0

T +1.807.482.2501 **F** +1.807.482.2834

www.newgold.com

TSX/NYSE MKT:NGD

From: Stacey Jack

Sent: Monday, August 25, 2014 12:21 PM

To: Christine Ruppenstein

Subject: grand re-opening invite

Stacey Jack

Community Coordinator

New Gold Inc.

Rainy River Project

P.O. Box 5, 5967 Highway 11/71


Emo, Ontario, Canada, P0W 1E0

T +1.807.482.2501 **F** +1.807.482.2834

www.newgold.com

TSX/NYSE MKT:NGD

The information in this email is privileged or confidential or both. If you are not the intended

recipient, you are prohibited from using, distributing or copying this information.  invitation-black.pdf