



TOWN OF FORT FRANCES

MINUTES

SESSION NO. #007

April 6, 2022

A meeting of the Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Committee Room and via Microsoft Teams (virtual meeting resources) on Wednesday April 6, 2022 from 8:30 a.m. to 9:26 a.m.

PRESENT: Chairperson R. Wiedenhoeft - Councillor, M. Behan - Councillor, J. McTaggart - Councillor, Mayor J. Caul (ex-officio)

ALSO PRESENT: T. Rob, Manager of Operations & Facilities, F.Anwar, CAO, Dawn Galusha, Treasurer (8:30 a.m. to 9:16 a.m.), Craig Miller, Environmental Superintendent (8:30 a.m. to 8:40 a.m.), Christina Zerba (8:30 a.m. to 8:51 a.m.), Kassia Regnier (8:30 a.m. to 8:51 a.m.) and Randy Thoms (8:44 a.m. to 9:26 a.m.)

1 Call to Order/Roll Call

1.1 The meeting was called to order at 8:30 a.m.

2 Disclosure of pecuniary interest and the general nature thereof

2.1 None

3 Approval of Previous Committee Minutes

3.1 Minutes from the previous meeting on March 23, 2022 - the minutes from the previous meeting were approved as circulated.

4 Items Referred from Council

4.1 Residential In-Home Food Waste Diversion Program - the administration report was approved as recommended.

5 New Business

5.1 Procurement Policy Review - timelines were reviewed and some questions asked.

- 5.2 Waste Transfer Agreement Renewal - MNRF - the administration report was approved as recommended.
- 5.3 Amending Agreement 2 with Product Care Association - the administration report was approved as recommended.
- 5.4 Award of RFP 2022-OF-04 - Detailed Engineering Design of the Portage Avenue Underpass Superstructure Rehabilitation - the administration report was approved as recommended.

6 Information

- 6.1 2021 Annual Report - Fort Frances Wastewater Treatment Plant - the Annual Report was received and will be forwarded on to Council as information only. No action required.
- 6.2 Fort Frances Wastewater Treatment Facility February 2022 Monthly Report - the Wastewater February report was received and will be forwarded to Council as information only. No action required.
- 6.3 Sewer and Water Data for 2022 - the sewer and data stats were received and will be forwarded on to Council as information only. No action required.

7 Adjourn / Next Meeting Date

- 7.1 Meeting adjourned 9:26 a.m.

Next meeting April 20, 2022

Executive Committee Chair

T. Rob, Manager of Operations & Facilities