



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2017/66**

To: Mayor Avis & Members of Council
FROM: Laurie Lindberg, Treasurer
DATE: July 4, 2017
Subject: CAO Doug Brown Litigation Meeting Travel Expense

BACKGROUND

Attached is a copy of the Town of Fort Frances Schedule "B" Travel Expense Claim in the amount of \$102.08 to attend a litigation meeting held on June 19 & 20, 2017 in Thunder Bay as submitted by Doug Brown, CAO.

Travel Claim Summary

1. Meals	\$82.00
2. Gasoline (Town owned Vehicle)	10.08
3. Per Diem	<u>10.00</u>
Total	<u>\$102.08</u>

RECOMMENDATION

The Administration & Finance Executive Committee recommends approval of the Travel Expense Claim in the amount of \$102.08 as submitted by Doug Brown, CAO for his attendance at the Litigation Meeting held in Thunder Bay on June 19 & 20, 2017.

Council Approval of this Report Will Agree to the Administration & Finance Executive Committee recommendation to approve the Travel Expense Claim in the amount of \$102.08 as submitted by Doug Brown, CAO for his attendance at the Litigation Meeting held in Thunder Bay on June 19 & 20, 2017.