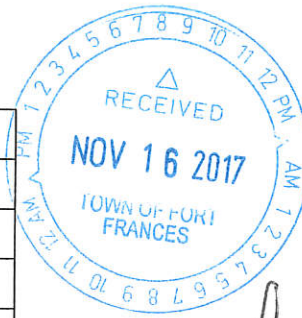


Richard Boileau -Chair McTaggart	P	Chamber of Commerce Representative Jennifer Soderholm	P
Ed Gackley Flinthouse	A	RRFDC – Geoff Gillon	P
Jennifer Horton Curvy Chick	P	John Albanese – Town Councilor Town of Fort Frances	P
Scott Krienke-Turvery Ink Spotz Apparel	P	Shelley Wepruk Secretary	P
Marie Therese Metke Pharmsave	A		
Doug Cuthbertson Northwoods	P		
Pat Gartshore Gartch's International Pub	P		
Kim Nicholson Emes Financial	P		



## **1.Call to Order , Call for Conflict of Interest, Call for Agenda Additions**

Richard Boileau opened the meeting. The meeting was called to order at 7:58 am. The Agenda and minutes were circulated to the members for review. Members were asked for any agenda additions or conflicts of interest, none were noted.

## **2. Approval of Minutes**

### **B.I.A Board of Management Meeting – 18 October 2017**

Copies of the minutes from the 13 September, 2017 Board of Management Meeting circulated for review and approval. The following motion was made:

#### **Motion #1 Pat Gartshore/John Albanese**

TO accept the minutes presented of 13 September 2017

Also to ratify all motions made on that date.

**No against or abstentions**

**CARRIED**

## **3. Accounts Payable & Financial Report**

#### **Motion #2 – No Bills for the month**

TO accept the total payable for April in the amount of \$00.00

**No against or abstentions**

**CARRIED**

#### **4. New Business**

1. OFFSA

#### **5. Additions to Agenda**

1. Small Business Week
2. Christmas Parade
3. Festival of Frost
4. Rainy Lake Market

#### **6. Business Arising from the Minutes**

##### **Finance and Administration Committee**

1. In good shape

##### **Promotions Committee**

1. Moonlight Madness – Thursday 26 October so far there are 9 businesses committed.
2. Girl's Night-out – Friday 16 November
3. Black Friday – Friday 24 November
4. Send out second notice to General Membership the first week of November re Girl's Night Out

##### **Maintenance Committee**

1. One basket was left in front of Betty's by accident. It will be coming down as it need to go to Hammonds for Christmas baskets.
2. Stars and baskets to go up after Remembrance Day.

##### **Chamber of Commerce**

1. Pasta Cook-off now 5 November.
2. October 25 – Small Business Workshop
3. Kim has been approved to represent us on Chamber

##### **New Committee**

1. Nothing New

#### **7. Old Business**

1. Map – on hold
2. HOPC – nothing new
3. Calendar of Events – Nothing New
4. Market Thursdays – Annie's last day will be this Thursday

5. Back of Signs – no report
6. Social Media – Kim is working on a new promo. It will involve taking an picture of a product and have people guess which store it came from. Winner of contest gets to keep said item. Will be asking stores to donate prizes. Contest will be held once a week. Prize must be picked up the donating location. Need some sort of Christmas theme for the contest.
7. Christmas Parade – set for 2 December, 2017 @ 5:30 p.m. [ffsanta2017@gmail.com](mailto:ffsanta2017@gmail.com) if you wish to be in parade. Scott has sent in for approval of street closure.
8. Market Square – Tanis would like to meet with New Committee to discuss upcoming events for next summer. Question of when square would be finished was brought up. Good question.
9. Festival of Frost – As we would like to have it at Market Square, we will need to talk to both Tanis and the Town for permission to use space. Stuff a bus will also be held in conjunction. Streets will NOT be closed for this event. Anyone wanting to participate is welcome. Will be putting out feelers to see if feasible.
10. We will need to co-ordinate with the Sports Plex in the future for any events for the Market Square.
11. Ontario BIA – Kim brought info re membership. Membership fee is determined by tax levy. Ours is \$44,000.00 so our fees would be \$235.00 per year. We do NOT have to adopt their by-laws. Membership is January-December. Kim is waiting on a package with more information.

### **8. New Business**

1. OFFSA – Curling will be held here in March. Business should start thinking about it now.

## **Setting of Next Board Meeting**

### **Motion # 4: Jen Horton**

To close the meeting

No against or abstentions

All in agreement – CARRIED

The next meeting date will be 8 November, 2017 at 8 a.m. at the board office.

**PLEASE NOTE THAT ALL MEETINGS WILL NOW BE HELD ON THE SECOND WEDNESDAY OF EACH MONTH AT 8:00 A.M. AT THE BOARD ROOM UNLESS OTHERWISE NOTIFIED.**

Meeting closed at 8:50 am.