

February 6, 2019

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

**RE: Letter dated January 22, 2019 RE: Relay for Life use of the Point Park**

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At the January 28, 2019 meeting of Council, a letter dated January 22, 2019 from Anneda Supinski was referred to the Operations and Facilities Executive Committee with input from Community Services Executive Committee. The request is to use the Point Park June 22, 2019 for the 2019 annual Relay for Life.

The Operations and Facilities Division has no issues with the use of the point for this event provided that Relay has insurance of at least \$2,000,000 liability and property damage and that the Town is named an additional insured under their policy. Further we ask the organizers to contact Milt Strachan, Transportation Superintendent in advance of the event to be sure that they have everything they require and organize for barricades as needed. The Point is utilized by numerous campers throughout the summer and will likely be inhabited with campers the date of the event. It is asked that the event be setup to minimize disruption to those camping at this site.

Community Services uses the Point Park Office for their Summer Programs in the summer time, correspondence from the February 4, 2019 meeting of the Community Services Executive Committee ensures that the Summer Programs will not be impacted by the use of this building for the date in question.

It is the recommendation of the Operations and Facilities Executive Committee that:

1. permission be granted to Relay for Life to hold their 2019 event at the Point Park provided they provide suitable proof of insurance.
2. The event organizers contact the O&F Division to organize the use of barricades and other items as required in advance of the event.
3. The Event organizers are responsible for the collection and disposal of all waste from the event.

Respectfully Submitted



Travis Rob, P.Eng  
Manager of Operations and Facilities

**Council approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that:**

1. permission be granted to Relay for Life to hold their 2019 event at the Point Park provided they furnish suitable proof of insurance.
2. The event organizers contact the O&F Division to organize the use of barricades and other items as required in advance of the event.
3. The Event organizers are responsible for the collection for the collection and disposal of all waste from the event site.