

OPERATIONS AND FACILITIES DIVISION - PUBLIC WORKS AREA

OPERATIONS STATISTICS

April 2014

STAFFING

The following table is a breakdown of lost man shifts during the month:

	2013	2014
WSIB	0.00	0.00
WI/LTD	0.00	18.00
SICK DAYS	11.56	7.63
COMPASSIONATE LEAVE	5.00	0.00
FLOATERS	7.00	3.00
VACATION	32.00	28.75
BANKED TIME USED	11.13	10.94
OFF	0.13	2.25
STATUTORY HOLIDAYS	0.00	26.00
TOTAL	66.82	96.57



OVERTIME HOURS

Equivalent Straight Time Hours:

	2013	2014	2013	2014
	April	April	Year To	Year To
			Date	Date
ADMINISTRATION	0.00	0.00	0.00	0.00
CAPITAL	0.00	0.00	0.00	0.00
ENGINEERING	0.00	0.00	0.00	4.50
INTERDEPARTMENTAL	0.00	0.00	10.50	1.50
PRIVATE WORK	0.00	0.00	24.00	23.50
RECYCLE/GARBAGE	0.00	0.00	0.75	0.00
ROADS	18.25	1.50	629.50	589.50
SEWER COLLECTION	36.25	70.75	134.00	384.88
SIDEWALKS	0.00	0.00	39.00	45.00
STORES	0.00	0.00	9.00	39.00
VEHICLE & EQUIPMENT	19.00	0.00	166.00	69.50
WATER TREATMENT PLANT	0.00	17.13	25.00	142.38
WATER DISTRIBUTION	0.00	101.25	213.00	2459.50
WATER TOWER	0.00	0.00	0.00	0.75
TOTAL	75.75	190.63	1250.75	3760.00

TRANSPORTATION REPORT

APRIL 2014

ROADS:

Storm Water Management – Water:

- Steam frozen catchbasins to get water moving
- Flushed storm sewer laterals to get water moving
- Repaired storm sewer lateral at Third Street West and Keating Avenue on April 10 & 11.

Storm Water Management - Rural:

- Steam frozen culverts to get water moving
- Flushed culverts in the North End area to get water moving
- Steamed culverts along Kings Highway and on Emo Road

Hard Top Maintenance:

- Levelled utility cuts – twice weekly
- Pothole patching as required
- Started initial sweep of streets – two, ten hour shifts, Monday to Thursday on April 28.

Loose Top Maintenance:

- Graded all loose top roads

Roadside Maintenance:

- Picked up debris at underpass

Winter Control:

- One (1) event on April 1st
- Applied sand/salt to roads as required.
- Plowed all roads, parking lots and lanes after events.
- Removed snow from Downtown area once.
- Removed snow from Municipal Parking lots.
- Removed snow from underpass and overpass
- Removed snow from intersections and cul-de-sacs
- Removed snow from lane piles
- Removed snow from Fire Hydrants

Winter Control (cont'd)

- Cut down ice on side streets with the grader and cleaned up behind with loader
- Removed snow from boulevard at Ukranian Church for Ukranian Christmas
- Removed snow from the 800 & 900 blocks of Phair Avenue
- Removed snow from the 800 block of Crowe Avenue
- Removed snow piles from Memorial Sports Centre parking lots
- Pushed up piles at snow dump daily
- Plowed snow dump when required
- Covered remaining sand/salt at stockpile with additional sand on April 22.

Traffic Operations:

- Repaired and replaced signs as required
- Cleaned and painted bike racks

Regular Maintenance:

- Garbage pickup - Tuesday and Friday - Downtown and Public Works Shop
- Assisted Engineering with locates and CCTV inspections.
- Assisted with tasks at Civic Centre as required.
- Maintenance checks at the Civic Centre as required
- Repaired deficiencies found in Routine Road Patrols

Buildings and Grounds:

- Cleaned Shop as required
- Cleaned vehicles and equipment as required
- Plowed snow from parking lots and yards.
- Removed snow piles from Public Works yards

Private Work:

- Thawed frozen water line at the Couchiching Fire Hall on April 23.

Sidewalks – Winter:

- Removed snow from Civic Centre sidewalks and applied ice melt as required.
- Cleaned snow from underpass sidewalk and Downtown corners – applied ice melt or sand/salt as required.
- Plowed snow from all sidewalks
- Sanded/salted corners in slippery areas when required

Sidewalks – Summer:

- Swept sidewalks at underpass and overpass
- Swept sidewalk and bike path along Water Front
- Swept winter sand from sidewalks
- Swept all islands (winter sand)

Vehicles and Equipment:

- Preventive Maintenance - pre-trip inspections 5:30 -7:30 a.m. Monday to Friday
- Regular scheduled maintenance of all vehicles and equipment
- Maintenance and repairs, Fire Department, Water Treatment Plant, Memorial Sportsplex, Day Care, Handi-Van and Civic Centre vehicles as required.
- Started changing equipment attachments etc. from winter operations to summer operations

Public Relations:

- Delivered barricades for Salvation Army parade on April 4 and picked them up when parade was over
- Put planters out on islands on April 29

Sewer and Water:

- Provided labour and equipment for Water Distribution and Sewer Collection repairs and maintenance.
- Handed out "Water Turn Off Advisories", "Drinking Water Advisories" and "Lifting of Drinking Water Advisories" when required
- Issued "Delinquent Account Notices" and turned off water for non-compliance as required.
- Provided labour for thawing frozen water lines on the DBH Thawing machine and/or for pulsating frozen water lines as required.

Interdepartmental:

- Pushed up zamboni snow at Memorial Sports Centre when required
- Loaded Laidlaw Transport Truck with glass on April 22
- Darrell Crowe read Hydro Meters on April 6th and 30th
- Dale Gill provided coverage at the Airport for vacation, etc. April 1, 2, 17, 18, 28, 29 and 30.

Recycling:

- Emptied glass recycling bin as required
- Pushed up piles in recycling building as required

Recycling (cont'd)

- Loaded recycling trailer two (2) times
- Emptied bins from "drop off" centre as required
- Cleaned up debris around recycling yard

Training:

Health & Safety:

- A workplace inspection was done at the Water Tower on April 11th
- A workplace inspection was done at the Water Treatment Plant on April 11th
- A workplace inspection was done at the Public Works Building on April 16th
- A Health and Safety Tailgate Meeting was held in the Public Works shop area on April 30th.



Milt Strachan,
Superintendent of Transportation