

TOWN OF FORT FRANCES

COUNCIL REMUNERATION COMMITTEE

TERMS OF REFERENCE

Purpose:

To review the current remuneration and bring a recommendation back to Council on base compensation for Elected Officials in the Town of Fort Frances.

Functions:

- Review compensation as it relates to public office
- Recommend compensation adjustments supported by market data and comparable municipalities in terms of scope, size and nature of work.
- Provide input into the final report and recommendation to Council for approval.

Proposed Additional Functions: (effective February 13, 2017)

- Review mileage rates and meal reimbursement costs as part of the Travel Policy.

Membership:

The Committee will consist of 3 members appointed by Mayor Avis. Mayor Avis will serve as ex-officio on the Committee. The Chair of the Committee will be chosen by the members at its first meeting. The Committee will be supported by staff from Administration (CAO, Town Clerk, Human Resources Manager).

The Committee will remain in force until Council approves recommendations or such time as the Committee is formally disbanded.