

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #018

November 9, 2016

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on November 9, 2016 from 830 a.m. to 10:15 a.m.

PRESENT: Paul Ryan, Chairperson, Doug Kitowski, June Caul, Doug Brown, CAO and Travis Rob.

ALSO PRESENT: Mayor Avis

**1. Call to Order**

The meeting was called to order at 8:30 a.m.

**2. Disclosure of pecuniary interest and the general nature thereof**

None.

**3. Approval of Previous Committee Minutes**

- 3.1 Minutes of the previous meeting of this Committee on October 19, 2016 - the minutes were approved as circulated.

**4. Non-agenda Items**

None

**5. In-Camera**

- 5.1 A proposed or pending acquisition of land for municipal or local board purposes or disposal of land no longer needed for municipal purposes; more specifically 5.1 - Land Rental Inquiry - continue as directed.

**6. New Business**

- 6.1 509 Victoria Avenue - Sewer Damage - Invoice for Costs - the administration report was reviewed and will be forwarded to Council for approval.
- 6.2 Renewal of Land Use Agreement with Environment Canada to Operate a Reference Climate Weather Station at the Fort Frances Airport - the administration report was reviewed and will be forwarded to Council for approval.
- 6.3 September 2016 Monthly Drinking Water Summary Report - the administration report was reviewed and will be forwarded to Council for approval.
- 6.4 Advertisement Request from Bearskin Airlines 3 months in Bear Country Magazine - the administration report was reviewed and will be forwarded to Council for approval.
- 6.5 2016 Landfill Site Inspection Report by Ministry of Environment and Climate Change - the administration report was reviewed and will be forwarded to Council for approval.
- 6.6 2017 Operations and Facilities Division User Fees and Charges - it was recommended to hold bag tag fees and increase the environmental fee to \$5.00.

**7. Information**

- 7.1 Operations and Facilities Division - Environmental Area - Operations Statistics - August 2016 - the Environmental Area Operations Statistics for August 2016 were reviewed and will be forwarded to Council as information only. No action required.
- 7.2 Operations and Facilities Division - Environmental Area - Operations Statistics - September 2016 the Environmental Area Operational Statistics for September 2016 were reviewed and will be forwarded to Council as information only. No action required.
- 7.3 Fort Frances Wastewater Treatment Facility September 2016 Monthly Report - the Wastewater Treatment Facility September 2016 Report was reviewed and will be forwarded to Council as information only. No action required.
- 7.4 Fort Frances Wastewater Treatment Facility October 2016 Monthly Report - the Wastewater Treatment Facility report for October 2016 was reviewed and will be forwarded to Council as information only. No action required.
- 7.5 Aircraft Landings as of November 2, 2016 - the Aircraft Landings Statistics were reviewed and will be forwarded to Council as information only. No action required.
- 7.6 Sewer and Water Data updated November 4, 2016 - the Sewer and Water Data Statistics were reviewed and will be forwarded to Council as information only. No action required.
- 7.7 2016 Tonnage at the Landfill Site as of November 4, 2016 - the Tonnage at the Landfill was reviewed and will be forwarded to Council as information only. No action required.

**8. Adjourn / Next Meeting Date**

The meeting was adjourned at 10;15 a.m.

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Executive Committee Chair

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T. Rob, Manager of Operations & Facilities