

## TOWN OF FORT FRANCES

### MINUTES

SESSION NO. # 059

April 2, 2018

The meeting of Community Services Executive Committee of the Town of Fort Frances was held in the Fort Frances Children's Complex on April 2, 2018 from 10:30 a.m. to 11:16 a.m.

PRESENT: Wendy Brunetta - Chairperson, John Albanese - Councillor, Doug Kitowski - Councillor, Doug Brown - CAO, Jason Kabel - Community Services Division Manager

#### **1 CALL TO ORDER (Session #059)**

The meeting was called to order by chairperson Wendy Brunetta at 10:29 a.m.

#### **2 APPROVAL OF AGENDA (Call for non-agenda items)**

2.1 There was a request for an update on the Museum ramp & Library Storage.

#### **3 DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF**

- NIL

#### **4 APPROVAL OF PREVIOUS COMMITTEE MINUTES**

4.1 Community Services Executive Committee Meeting - March 19, 2018 -  
**Approved as circulated.**

#### **5 ITEMS REFERRED FROM COUNCIL**

Fort Frances Canadian Bass Championship Support Request

- 5.1 Fort Frances Canadian Bass Championship Support Request - the Committee recommended the following to the lead committee (Administration & Finance):
- 2) to authorize use of the rental stage and wooden tables, chairs, and picnic tables that have been used in the past (to be returned after cleaning).
  - 6) Memorial Sports Centre staff provide tournament directors with a list of Marina slip lessees when they make contact in the Spring.
  - 7) to waive launch fees for tournament competitors and volunteers from July 19th to 21st with the list of pertinent participants being provided to Memorial Sports Centre staff.
  - 8) authorize the temporary installation of poles & flags as requested.
  - 9) permit tournament committee to attach pennants, signs, and banners as requested.
  - 10) Provide two dock keys as requested.

## **6 NEW BUSINESS**

- 6.1 Municipal Alcohol Policy - The Committee will review the draft policy provided to have recommendations for revision at the April 16th meeting. It was noted that the Rainy Lake Square should to be added.

## **7 NON-AGENDA ITEMS**

- 7.1 Verbal Update:
- Museum ramp - the ramp portion will proceed as approved by Council with the signing of the letter of intent to continue the ramp portion of the project to be completed by March 31, 2019. The Town has secured a contractor to complete the work prior to November 2018, well in advance of the completion deadline.
  - Library storage - the committee was informed that the Library CEO came to assess the storage space under the '52 seating and was impressed but understood that it was not usable until after much work is done under there to make it usable.

## **8 INFORMATION**

- 8.1 Next meeting - Monday, April 16, 2018

## **9 CLOSING**

There being no further matters before the committee at this time, the meeting was closed by W. Brunetta at 11:16 a.m.

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W. Brunetta, Executive Committee Chair

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J. Kabel, Community Services Division Manager