



DATE: July 4, 2017

TO: Mayor & Council

FROM: Elizabeth (Lisa) Slomke, Town Clerk

SUBJECT: Vendor Selection for Telephone/Internet Voting in 2018 Election

BACKGROUND

Council of the Town of Fort Frances passed and enacted a by-law on April 10th 2017 to utilize Telephone/Internet Voting for the 2018 Municipal and School Board Elections. Subsequently, one of my responsibilities is to engage a vendor to provide the 'solution' at the best price and by adhering to the procurement by-law.

Vendors for delivery of such a solution are very limited due to the nature of the service being sourced. I reached out to three vendors (Dominion Voting, Simply Voting and Intelivote). All three quotes are based on an estimate of 5500 electors and includes the 'solution', printing of voter letter and postage.

The three quotes are summarized below:

Vendor	Total Costs
Dominion Voting Systems Corp. <ul style="list-style-type: none">- Internet/Telephone Voting Solution – \$2.00 per elector- Production of Voter Letter - \$0.32 per elector- Postage - \$0.82 per elector	\$17,270.00 plus applicable taxes
Simply Voting Inc. <ul style="list-style-type: none">- Internet/Telephone System Fee – \$1.82 per elector- Doculink (printing) - \$0.19 per elector plus \$500.00 setup- Additional Fee if not using DataFix/VoterView – \$2,500.00- Postage - \$0.82 per elector	\$18,565.00 plus applicable taxes (option for on-site visits at \$1200.00 one person-one day)
Intelivote Systems Inc. <ul style="list-style-type: none">- Internet/Telephone voting solution – \$1.50 per elector- Printing Voter Instruction Letter and Postage – \$1.25 per elector	\$15,125.00 plus applicable taxes

POINTS TO CONSIDER

The Town of Fort Frances does not currently utilize DataFix or VoterView, therefore we would be required to pay the additional costs outlined in the SimplyVoting quote.

The voter list that will be provided by MPAC in the summer of 2018 will be cleansed and then uploaded into whatever 'solution' is chosen.

The Clerk is responsible for preparing Procedures and Rules for the 2018 elections by December 31, 2017. It would be prudent to build those Procedures and Rules to align with the 'solution' offered by the selected vendor.

RECOMMENDATION

The Administration & Finance Executive Committee supports the selection of Intelivote Systems Inc. to deliver the 2018 Municipal and School Board Elections.

<p>Council approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to select Intelivote Systems Inc. to be the provider of the Telephone/Internet solution for the 2018 Municipal and School Board Elections.</p>
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