



## REPORT

**TO:** Mayor Avis & Council

**FROM:** Jason Kabel, Community Services Division Manager

**DATE:** March 16, 2018

**RE:** Rainy Lake Square Recommendations

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### Preamble

At the March 12, 2018 regular meeting of Council, the attached report from Tannis Drysdale, RRFDC Economic Development Consultant was referred to the Community Services Executive Committee with input from the Planning & Development Executive Committee.

The report contains 4 recommendations in each of the following areas: Venue Reservations, Use of the Rainy Lake Square, Liquor Service, Smoking and as well a list of planned programming for 2018.

Below are the recommendations being proposed by RRFDC for consideration:

- 1) **Venue Reservations** - *The Rainy Lake Square will be reserved through the Memorial Sports Centre facility reservation system. The BIA and Economic Development office will have access to the system. The economic development office will assist with bookings, encouraging utilization by the community.*
- 2) **Use of the Rainy Lake Square** - *Council should allow all usage options for the first season of operation and revisit in early 2019 based on experience. Recommendation to develop a fee for uses C and D based on fees for the Memorial Sports Centre Auditorium at \$427.20 + HST for residents of Fort Frances; \$534.00 + HST for non-residents.*
- 3) **Liquor Service** - *Recommendation is to allow bar and restaurant businesses with Catering Endorsements to sell alcohol at events at the Rainy Lake Square.*
  1. *The Rainy Lake Square will not be staffed in the evenings.*
  2. *Allowing alcohol service from a Special Occasion Permit set-up will be competitive with businesses. The Rainy Lake Square is meant to encourage and grow local business. Allowing Catering Endorsement alcohol sales will support bar and restaurant businesses while allowing full service events.*
- 4) **Smoking** - *Recommendation is that smoking be prohibited in the Rainy Lake Square facility.*

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "J. Kabel".

Jason Kabel

## **Recommendation**

The Community Services Executive Committee recommends to Mayor and Council to endorse the following:

**Council approval of this report will endorse** the following guidelines for the operations of the Rainy Lake Square for the 2018 season on a trial basis and that these guidelines be assessed at the end of season prior to finalizing the 2019 user fees:

1. The Community Services Division Manager, or designate, be part of the RLS operational committee to ensure the present booking practices are adhered to and to provide input as required.
2. RLS bookings will be processed at the Memorial Sports Centre through the existing ActiveNet booking system. The BIA and RRFDC will have access to view the calendar of bookings.
3. There will not be charges to book the RLS for the following uses:
  - A) Casual use – no reservation (e.g. birthday parties and gatherings where the facility remains open to the public)
  - B) Non-profit – by reservation (e.g. fenced in ticketed events for community groups & charities)
4. User Fees will be set at \$433.60 +HST (resident) & \$542.00 +HST (non-resident) per event for the following usage:
  - A) Private events fenced in – by reservation – Invitation only – No public – not ticketed (e.g. weddings, social gatherings)
  - B) For profit – by reservation (e.g. trade shows, car shows)
5. Alcohol - RLS events involving the serving of alcohol will only utilize the catering endorsement method as prescribed by the Ontario Liquor License Act (Alcohol and Gaming Commission of Ontario). This will encourage the growth and retention of local businesses in the community. No alcohol will be served past 11:00 pm. The Town is in the process of amending its alcohol policy where these terms will be considered prior to finalizing the revised alcohol policy. Also, all applicable terms and conditions outlined in the Town's existing alcohol policy will be adhered to.
6. Smoking at the Rainy Lake Square will be prohibited with an update to the existing municipal bylaw.