

July 11, 2016

Report To: Mayor and Council

From: Travis Rob, Manager of Operation and Facilities

**RE: BIA Request to remove tree in front of 318 Scott Street**

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**Background**

Over the last number of years the Operations and Facilities Division has received a number of requests from the BIA to undertake works in the downtown core. In September of 2015 a report was brought forward to the Operations and Facilities Executive Committee and subsequently Mayor and Council outlining the cost to remove a tree from the downtown core as well as the recommendation to setup a meeting with the BIA to set out how requests of this nature would be handled by the O&F Division. The trees in the downtown core were installed on the Town right of way by the BIA, therefore the trees do not belong to the Town, however there was never an agreement for maintenance between the Town and the BIA outlining responsibilities for maintenance. There was a meeting held between the BIA and Town, however there was no agreement brought forward respecting how request from the BIA were to be handled.

On June 29, 2016 a letter was received from the BIA, requesting the removal of a nuisance tree in front of 318 Scott Street by the O&F Division. After a review of previous reports and the developments from the meeting held in 2015 with Doug Brown, CAO, it is apparent that no maintenance agreement has been developed. It is therefore the recommendation of Administration that a maintenance agreement be developed with the BIA to address responsibilities for ongoing maintenance of the trees within the BIA area before any trees are removed and further that the trees along Scott Street be removed during the reconstruction of the sidewalks in the BIA area.

Respectfully submitted



Travis Rob, EIT  
Manager of Operations and Facilities

<p>Council approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that the that the request be denied and further that a maintenance agreement be struck with the BIA to address these types of requests and further still, that the trees in the boulevard in the BIA be removed during the rehabilitation of the sidewalks.</p>
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