

TOWN OF FORT FRANCES

MINUTES

ANNUAL GENERAL
MEETING

DECEMBER 14, 2017

The meeting of Fort Frances Municipal Non-Profit Housing Corporation of the Town of Fort Frances was held in the Committee Room, Civic Centre on December 14, 2017 from 12:07 p.m. to 12:35 p.m.

PRESENT: C. Mallory, Chair, Councillor W. Brunetta, Councillor D. Kitowski, G. McBride, D. McTaggart, A. Hallikas, L. Slomke, K. Lawson and D. Brown, CAO

ALSO PRESENT: F. Sinninghe, Financial Analyst; S Weir, Integrated Services Manager (Housing), Rainy River District Social Services Administration Board.

REGRETS:

1. **Call to Order - 12:07 p.m.**
2. **Non-agenda Committee items which because of urgency cannot be deferred to a subsequent meeting, identified to be considered later in the meeting. - None declared**
3. **Disclosure of pecuniary interest and the general nature thereof - None declared**
4. **Approval of the Agenda**

4.1 Annual General Meeting Agenda dated December 14th, 2017.

16/17 McTaggart-Brunetta: THAT the December 14th, 2017 Annual General Meeting Agenda as prepared be approved.

CARRIED

5. Approval of Previous Minutes

5.1 Session No. 3 dated September 28, 2017.

17/17 McTaggart-Brunetta: THAT the minutes of the regular meeting dated September 28th, 2017 be approved as distributed.

CARRIED

6. New Business

6.1 Current Year 3rd Quarter Financial Statements.
Financial Statements for the months ending September 30th, October 31st and November 30th, 2017.

- 18/17 Kitowski-Brunetta: THAT the financial statements for the months dated September 30th, 2017 and October 31st, 2017 and November 30th, 2017 be approved as presented by Rainy River District Social Services Administration Board.

CARRIED

6.2 Appointment of Auditors for Current Year.

- 19/17 Brunetta-Hallikas: THAT the Board of the Fort Frances Municipal Non-Profit Housing Corporation appoint BDO Canada LLP as auditors for the year ended 2017.

CARRIED

6.3 Appointment of Officers for Ensuing Year:

- 1) President; 2) Vice President; 3) Treasurer and 4) Secretary
- members approved reappointing the current officers of the Fort Frances Municipal Non-Profit Housing Corporation for 2018.

- 20/17 McTaggart-Kitowski: THAT the following board members of the Fort Frances Municipal Non-Profit Housing Corporation be appointed as officers for 2018:

President: Charleen Mallory

Vice President: Wendy Brunetta

Treasurer: Lisa Slomke

Secretary: Kathy Lawson

CARRIED

7. Standing Items

7.1 Agenda Template.

- during the regular review of the Agenda Template, a discussion was held of the Mortgage Renewal which is due in 2019. D. Brown requested that Rainy River District Social Services Administration Board provide some historical information and regulations respecting the current mortgage. S. Weir will provide at the next regular meeting.

8. Non-agenda Items - none declared

9. Information:

- 9.1 Housing Services Act, 2011 (attached for your reference).
- received as information.

10. Adjourn / Next Meeting Date - March 15, 2018

The meeting closed *sine die* at 12:35 p.m. with the next regular meeting scheduled for March 15, 2018.

President / Chairperson

Secretary