



REPORT

TO: Community Services Executive Committee

FROM: Jason Kabel, Community Services Division Manager

DATE: February 15, 2019

RE: **Facility Rental Policy Review**

Preamble

The Community Services Division is seeking to update all of its policies with the new Community Services Executive Committee to remove redundancies and ensure completeness.

To this end, attached is the current Facility Rental Policy along with a draft version of a proposed updated policy for review.

Recommendation

Examine the proposed Facility Rental Policy to determine if revision is necessary prior to recommending the new policy to Mayor Caul & Council.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "J. Kabel", is written over the printed name "Jason Kabel".

Jason Kabel