

Draft Budget Report-detailed
V1 Dept Submission

Airport

	2020 Operating Forecast	2020 Actuals	2021 Operating Forecast	2021 Actuals	2022 Base	2022 One Time	2022 Budget Cuts	2022 Operating Forecast	Variance 2022 Budget to 2021 Budget	Percentage Variance 2022 Budget to 2021 Budget	Comments
10 General											
Fort Frances Airport											
0660 Municipal Airport											
0330 Operational Revenue											
10-060-0660-0330-40582 Sundry Revenue (Ground Pow	(44,863)	(16,642.39)	(15,770)	(9,633.66)	(13,260)			(13,260)	2,510	(15.92%)	Based on estimated 5 flights per week
10-060-0660-0330-40586 Office Rent	(12,631)	(12,713.70)	(12,800)	(12,790.02)	(13,312)			(13,312)	(512)	4.00	
10-060-0660-0330-40589 Expense Recovery	(650)	(462.70)	(650)	(629.76)	(676)			(676)	(26)	4.00	Dumpster Rental by Hanger Lots
10-060-0660-0330-40611 Sales - Fuel	(280,000)	(136,165.57)	(132,000)	(423,138.30)	(215,000)			(215,000)	(83,000)	62.88	
10-060-0660-0330-40612 Aircraft Parking	(523)	(312.60)	(200)	(3,092.20)	(200)			(200)			
10-060-0660-0330-40613 Lot Lease	(17,000)	(19,236.11)	(30,344)	(33,167.57)	(27,043)			(27,043)	3,301	(10.88)	Regular Hangar Rentals + CND Work Camp Assumed on site until September 1, 2022
10-060-0660-0330-40614 Landing Fees	(135,000)	(125,617.74)	(148,324)	(221,330.25)	(165,000)			(165,000)	(16,676)	11.24	Based on 500 Medivac Flights per year
10-060-0660-0330-40615 Plug-ins	(200)	(33.50)	(100)	(81.00)	(100)			(100)			
10-060-0660-0330-40620 Terminal Fees	(27,000)	(7,354.50)	(6,075)	(3,579.24)	(6,075)			(6,075)			
10-060-0660-0330-40672 Vending Machine Sales	(1,600)	(254.77)	(500)	(6.75)	(100)			(100)	400	(80.00)	
10-060-0660-0330-40693 Rentals - Advertising	(366)	(250.15)	(366)	(251.65)	(381)			(381)	(15)	4.10	
10-060-0660-0330-40695 Car Parking	(731)	(50.40)	(100)	(16.90)	(100)			(100)			
10-060-0660-0330-40699 Passenger Facilities	(14,000)	(3,254.48)	(2,188)	(1,413.36)	(1,000)			(1,000)	1,188	(54.30)	Based on average passengers over the last three months)
Total 0330 Operational Revenue	(534,564)	(322,348.61)	(349,417)	(709,130.66)	(442,247)			(442,247)	(92,830)	26.57	
0490 Other Rev Capital (HST Ex)											
10-060-0660-0490-40400 Federal Grant				(180,564.00)							
Total 0490 Other Rev Capital (HST Ex)				(180,564.00)							
1101 Salaries, Wages, Benefits											
10-060-0660-1101-60010 Salaries Full Time	192,671	211,228.38	209,593	225,809.33	241,332			241,332	31,739	15.14%	3 Full Time Staff + 1 Fill in from PW.
10-060-0660-1101-60013 Overtime	9,000	7,700.73	6,679	11,648.05	6,978			6,978	299	4.48	OT in 2021 high due to fire needs. All OT Billed back to the carriers.
10-060-0660-1101-60020 Hourly Part Time	19,764		20,942						(20,942)	(100.00)	Fill in staff from PW was budgeted here, actually paid out of FT
10-060-0660-1101-60025 Employer CPP	9,584	9,125.80	10,578	10,553.09	11,678			11,678	1,100	10.40	
10-060-0660-1101-60030 Employer EI	3,414	3,423.82	3,537	3,768.46	3,797			3,797	260	7.35	
10-060-0660-1101-60035 Employer OMERS	19,962	20,006.09	22,915	21,290.27	24,119			24,119	1,204	5.25	
10-060-0660-1101-60040 Employer EHT	4,137	4,270.40	4,618	4,612.79	4,785			4,785	167	3.62	
10-060-0660-1101-60050 Employer Benefits	26,058	17,898.76	22,875	22,454.76	23,126			23,126	251	1.10	
10-060-0660-1101-60055 Employer WSIB	6,650	4,536.67	5,238	5,232.90	5,466			5,466	228	4.35	
10-060-0660-1101-71540 Equipment Rentals - Owned		306.25									
Total 1101 Salaries, Wages, Benefits	291,240	278,496.90	306,975	305,369.65	321,281			321,281	14,306	4.66	
1200 Contracted Services											
10-060-0660-1200-71251 Communications	4,800	4,313.74	4,000	4,529.42	4,000			4,000			
10-060-0660-1200-71252 Postage, Freight, Courier	500	807.20	100	550.82	500			500	400	400.00	Shipping away the decelerometers annually for certification

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	5,300	5,120.94	4,100	5,080.24	4,500			4,500	400	9.76	
1400 Materials											
10-060-0660-1400-71410 Office Supplies	3,000	2,476.88	3,000	1,802.71	3,000			3,000			
10-060-0660-1400-71412 Gas Purchases for Resale	195,000	95,186.08	84,615	294,903.39	107,500			107,500	22,885	27.05	Projected fuel costs for resale based on projected revenues
10-060-0660-1400-71425 Property Taxes	2,325	2,027.87	2,372	1,981.20	2,153			2,153	(219)	(9.23)	2% over 2021 forecasted actuals
10-060-0660-1400-71472 Vending Supplies	3,000	518.68	500	17.88	500			500			
10-060-0660-1400-71480 Protective Clothing	1,500	1,598.85	1,500	1,535.20	1,500			1,500			Annual Boot Allowance & Safety Clothes
Total 1400 Materials	204,825	101,808.36	91,987	300,240.38	114,653			114,653	22,666	24.64	
1500 Rents & Services											
10-060-0660-1500-71523 Contracted Works		1,655.00				8,000		8,000	8,000		SMS QA Audit required in 2021. No Training Available for internal staff
10-060-0660-1500-71531 Conferences & Courses	5,000		1,000	1,459.90	5,000			5,000	4,000	400.00	Assuming AMCO Conference will happen again in 2022. Staff need Wildlife Training as well
10-060-0660-1500-71580 General Insurance	9,997	10,868.89	11,991	18,769.09	21,109			21,109	9,118	76.04	\$5000 increase for the work camp being on site
Total 1500 Rents & Services	14,997	12,523.89	12,991	20,228.99	26,109	8,000		34,109	21,118	162.56	
1600 Financial Services											
10-060-0660-1600-71660 Bank Service Charges	400	468.00	400	468.00	400			400			
10-060-0660-1600-71665 Credit Card Discount	5,000	3,095.92	3,000	9,131.83	5,000			5,000	2,000	66.67	Reduced in 2021 due to less traffic. Traffic picking up, more credit card use.
Total 1600 Financial Services	5,400	3,563.92	3,400	9,599.83	5,400			5,400	2,000	58.82	
1620 Transfer to Reserve Funds											
10-060-0660-1620-75390 Transfer to Reserves				180,564.00							One time FedNor COVID Relief Funding for Airports in 2021
Total 1620 Transfer to Reserve Funds				180,564.00							
2910 Vehicle Expenses											
10-060-0660-2910-71580 Vehicle Insurance	823	831.96	928	958.93	1,256			1,256	328	35.34%	
10-060-0660-2910-71582 Licenses	120	120.00	120		120			120			
Total 2910 Vehicle Expenses	943	951.96	1,048	958.93	1,376			1,376	328	31.30	
4475 2008 John Deere XUV Gator				74.95							
4477 2008 JD 3720 w/60				1,195.19							
4601 97 Int'l Plow Truck		970.57		2,253.44							
4603 Sweeper		332.81									
4604 Snow Blower		2,846.28									
4605 JD 755 Lawn Mower		552.42		725.18							
4606 Ford 710 Tractor		934.89									
5650 99 Intl Fuel Truck		4,829.13		2,290.32							
5651 2008 Chev Silverado		91.27		79.95							
Total 0660 Municipal Airport	(11,859)	90,674.73	71,084	(61,033.61)	31,072	8,000		39,072	(32,012)	(45.03)	
0661 Airport Building Maintenance											

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1101 Salaries, Wages, Benefits											
10-060-0661-1101-60010 Salaries Full Time	806	745.11	513	62.72	516			516	3	0.58%	
10-060-0661-1101-60025 Employer CPP	56	39.02	29	3.55	31			31	2	6.90	
10-060-0661-1101-60030 Employer EI	20	15.68	10	1.38	10			10			
10-060-0661-1101-60035 Employer OMERS	114	73.01	60	6.34	61			61	1	1.67	
10-060-0661-1101-60040 Employer EHT	22	15.33	12	1.35	12			12			
10-060-0661-1101-60050 Employer Benefits	148	54.69	62		62			62			
10-060-0661-1101-60055 Employer WSIB	38	18.24	14	1.60	14			14			
Total 1101 Salaries, Wages, Benefits	1,204	961.08	700	76.94	706			706	6	0.86	
1400 Materials											
10-060-0661-1400-71413 Furnace Oil Charges	3,500	3,968.40	3,500	1,519.36					(3,500)	(100.00%)	No longer burn fuel oil at this site
10-060-0661-1400-71419 Propane	6,375	8,349.84	6,503	11,458.15	8,300			8,300	1,797	27.63	New Propane Furnaces in the terminal installed 2021
10-060-0661-1400-71420 Hydro Charges	20,500	16,208.18	14,000	12,416.15	14,000			14,000			
10-060-0661-1400-71421 Water & Sewer Charges	500		500		500			500			
10-060-0661-1400-71470 Janitorial Supplies	2,000	1,182.61	2,000	1,624.99	2,000			2,000			
Total 1400 Materials	32,875	29,709.03	26,503	27,018.65	24,800			24,800	(1,703)	(6.43)	
1500 Rents & Services											
10-060-0661-1500-71523 Contracted Works	5,000	8,107.26	5,000	2,849.28	5,000			5,000			
10-060-0661-1500-71540 Equipment Rentals - Owned	2,000	404.11	2,000	609.99	2,000			2,000			
10-060-0661-1500-71543 Equipment Lease & Maint.	3,000		3,000						(3,000)	(100.00)	
10-060-0661-1500-71545 Repairs & Maintenance - Build		3,111.01		1,974.20	3,000			3,000	3,000		
Total 1500 Rents & Services	10,000	11,622.38	10,000	5,433.47	10,000			10,000			
Total 0661 Airport Building Maintenance	44,079	42,292.49	37,203	32,529.06	35,506			35,506	(1,697)	(4.56)	
0662 Airport Grounds Maintenance											
1101 Salaries, Wages, Benefits											
10-060-0662-1101-60010 Salaries Full Time	2,500	27.33	2,500	5,061.80	2,500			2,500			
10-060-0662-1101-60025 Employer CPP	114	1.54	113	309.64	120			120	7	6.19	
10-060-0662-1101-60030 Employer EI	41	0.55	38	119.41	39			39	1	2.63	
10-060-0662-1101-60035 Employer OMERS	234	2.80	241	541.41	244			244	3	1.24	
10-060-0662-1101-60040 Employer EHT	49	0.61	49	117.66	49			49			
10-060-0662-1101-60050 Employer Benefits	310	7.92	242	1,020.34	237			237	(5)	(2.07)	
10-060-0662-1101-60055 Employer WSIB	79	0.72	56	139.99	56			56			
Total 1101 Salaries, Wages, Benefits	3,327	41.47	3,239	7,310.25	3,245			3,245	6	0.19	
1400 Materials											
10-060-0662-1400-71417 Diesel Fuel	5,500	3,391.93	5,000	3,211.60	5,000			5,000			2021 used little fuel, little snow to plow.
10-060-0662-1400-71418 Gasoline	2,500	2,127.73	2,000	2,123.86	2,000			2,000			
10-060-0662-1400-71427 Crack Sealing	15,000	15,000.00			15,000			15,000	15,000		No Sealing done in 2021 due to COVID Impacts Need to do some in 2022
10-060-0662-1400-71429 Airfield Lighting	4,500	3,208.96	2,000	1,029.01	2,000			2,000			Less traffic, less lighting used, less need for replacement parts
10-060-0662-1400-71451 Vehicle Parts & Maintenance	7,500	5,738.09	7,500	6,656.24	7,500			7,500			

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10-060-0662-1400-71471 Materials	5,000	1,021.48	5,000	2,903.11	5,000			5,000			Runway Sand, De-Icing Materials
Total 1400 Materials	40,000	30,488.19	21,500	15,923.82	36,500			36,500	15,000	69.77	
1500 Rents & Services											
10-060-0662-1500-71523 Contracted Works	20,000	7,208.46	5,000	4,053.67	5,000	15,000		20,000	15,000	300.00%	Line painting has been deferred for 2019, 2020, 2021. We need to paint this year
Total 1500 Rents & Services	20,000	7,208.46	5,000	4,053.67	5,000	15,000		20,000	15,000	300.00	
Total 0662 Airport Grounds Maintenance	63,327	37,738.12	29,739	27,287.74	44,745	15,000		59,745	30,006	100.90	
Total Airport	95,547	170,705.34	138,026	(1,216.81)	111,323	23,000		134,323	(3,703)	(2.68)	
Total Fort Frances	95,547	170,705.34	138,026	(1,216.81)	111,323	23,000		134,323	(3,703)	(2.68)	
Total 10 General	95,547	170,705.34	138,026	(1,216.81)	111,323	23,000		134,323	(3,703)	(2.68)	
Total Airport	95,547	170,705.34	138,026	(1,216.81)	111,323	23,000		134,323	(3,703)	(2.68)	