

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #006

May 3, 2017

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on May 3, 2017 from 8:30 a.m. to 9:06 a.m.

PRESENT: Paul Ryan, Chairperson, Ken Perry, June Caul, Doug Brown, CAO and Travis Rob

ALSO PRESENT: Mayor Roy Avis

**1. Call to Order**

The meeting was called to order at 8:30 a.m.

**2. Disclosure of pecuniary interest and the general nature thereof**

None

**3. Approval of Previous Committee Minutes**

3.1 Minutes from the previous meeting on April 17, 2017 - the minutes were approved as amended.

**4. Non-agenda Items**

None

**5. New Business**

5.1 March 2017 Drinking Water Systems Monthly Summary Report - the summary report for March 2017 was reviewed and approved as circulated.

**6. Outstanding Items**

6.1 Award of Tender 17-OF-05 - Rainy Lake Square - option #3 was selected and recommended to Council. Clear notification of the removal of trees on the 200 block of Scott Street was added to the recommendation to Council.

6.2 Award of RFP 17-OF-06 - 5 Year Maintenance Agreement for Municipal Property - was approved as recommended.

**7. Information**

7.1 Sewer & Water Data for 2017 - updated April 27, 2017 - was reviewed and will be forwarded on to Council as information only. No action required.

**8. Adjourn / Next Meeting Date**

The meeting was adjourned at 9:06 a.m.

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Executive Committee Chair

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T. Rob, Manager of Operations & Facilities