

April 17, 2017

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

**RE: Municipal Access Agreement – Tbaytel Fiber Project**

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As Tbaytel nears construction kick off of their fiber installation project within the Town of Fort Frances, obtaining the required approvals for the installation of their plant within the Town's right of way has begun.

Attached to this report is a Municipal Access Agreement which outlines the manner by which Tbaytel will install and maintain their equipment within the Town right of way. This agreement sets out standard procedures for notification, permission, approvals and records for all installations during this construction phase. The agreement also outlines how any future maintenance or expansion activities are to be carried out as well as the requirement to update the Town with drawings as equipment changes. The benefit to an agreement of this form, is that each area of installation will be handled the same as opposed to handling each area separately.

The Operations and Facilities Executive Committee recommends the following:

1. That Council enter into a Municipal Access Agreement with Tbaytel for the installation of fiber within the Town of Fort Frances,
2. That the draft access agreement provided by Tbaytel be reviewed by the Town Solicitor prior to execution, and
3. That a by-law be prepared authorizing Mayor and Clerk to execute the agreement on behalf of the Town of Fort Frances.

Respectfully Submitted



Travis Rob, EIT  
Manager of Operations and Facilities

**Council approval of this report will ensure:**

- 1. That Council enter into a Municipal Access Agreement with Tbaytel for the installation of fiber within the Town of Fort Frances,**
- 2. That the draft access agreement provided by Tbaytel be reviewed by the Town Solicitor prior to execution, and**
- 3. That a by-law be prepared authorizing Mayor and Clerk to execute the agreement on behalf of the Town of Fort Frances.**