



**TOWN OF FORT FRANCES
ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2012/117**

TO: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: December 12, 2012
SUBJECT: Uncollectible Accounts Receivable Customer #10657

BACKGROUND

Attached is the background for Accounts Receivable Customer #10657 outlining the account history and collection attempts for the account balance owing.

These accounts have exhausted our collection efforts and therefore we are requesting consideration to write this account off as bad debt expense in the amount of \$124.84 inclusive of interest/penalty.

RECOMMENDATION

The Administration & Finance Executive Committee recommendation is that Council approves the write off of Customers #10657 Accounts Receivable balance owing in the total amount of \$124.84 as of December 7, 2012 as uncollectible.

Council Approval of This Report Will Agree to the recommendation of the Administration & Finance Executive Committee to approve the write off of uncollectible Account Receivable for Customer #10657 in the amount of \$124.84 as listed in this report.

Name: Hillary Johnson
Account: 010657
Outstanding Amount: \$124.84

Background:

- Original invoice was for the cost of Daycare services in the amount of \$816.24
- We recovered the majority of the invoice via the daycare deposit that was on file.
- The remaining amount was sent to the Collection Agency for satisfaction in April 2011. They have been unsuccessful at recovering the amount owing.
- The claim is still listed as an "open" file with the collection agency, however, they have not been able to locate this person.
- The collection agency will not proceed to take this claim to small claims court, as they have not been able to locate this person.
- As of February 2013 the account will be past the statute of limitations (2 years).

Requesting approval to write off account.

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AR Version: 3.90

TOWN OF FORT FRANCES

*** CUSTOMER INQUIRY ***

DEC. 4, 2012

TARA REDFORD

----- INVOICE DETAIL -----

CUSTOMER: 010657 JOHNSON HILLARY

INVOICE	DATE	DEPT	INVOICE AMOUNT	PAYMENTS DR/CR/WRT-OFF	INT CHGS	BALANCE OWING
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0013506	FEB. 7, 2011	DAYC	816.24	717.44-	26.04	124.84

ENTER:

F1=NEXT PAGE, F2=PREVIOUS PAGE, F3=HEADER, F4=EXIT, F5=NOTES, F8=INQUIRIES