

February 12, 2016

Report To: Mayor & Council

From: Doug Brown, Manager of Operations & Facilities

SUBJECT: GISbiz Request for Town's Geospatial Data in connection with Work in the Development of Work Order and Record Management System for Fort Frances Power Corporation (FFPC)

Please find attached a report prepared by Trisha Law, GIS Expert outlining all the background information and the request from GISbiz for the Town's Geospatial Data free of charge.

It is our understanding that the geospatial data is going to be utilized by this firm in the development of a work order system, field collection and record management system for Fort Frances Power Corporation.

The O & F executive committee recommends the following;

- 1) The Town enter into a geospatial data license agreement with GISbiz where the Mayor and Clerk be authorized to bind the Corporation of the Town of Fort Frances.
- 2) That the fees be waived to GISbiz as this firm has been retained by Fort Frances Power Corporation to complete some advance GIS work.

Respectfully Submitted
Operations & Facilities Division



Doug Brown, P. Eng.
Operations and Facilities Manager

Council approval of this report will ensure the following:

- 1) The Town enter into a geospatial data license agreement with GISbiz where the Mayor and Clerk be authorized to bind the Corporation of the Town of Fort Frances.
- 2) That the fees be waived to GISbiz as this firm has been retained by Fort Frances Power Corporation to complete some advance GIS work.

February 11, 2016.

Report To: Doug Brown, O&F Manager

From: Trish Law, GIS Expert

SUBJECT: Geospatial Data License Agreement with GISbiz (consultants working for FFPC)

In December of 2015, I was contacted by Jeremy Nussbaumer at FFPC to provide data to GISbiz, whom is contracted to work on a pilot project for FFPC for the development of a work order, field collection and records management system. The data requested includes the aerial photography, streets and base map from the Town of Fort Frances database, as well as all of the electrical information layers from the Fort Frances Power Corp database. Previous to receiving the request from FFPC, I had several discussions with both Jeremy and Joerg stating that the Town required a signed Geospatial Data License agreement for access to the Town's base map, streets and aerial photography. A signed copy of the Town's Geospatial Data License agreement was received by email on February 11, 2016.

After reviewing the data request, I recommend that the Town allow GISbiz access to the aerial photograph, streets and current base mapping so that the project may proceed for Fort Frances Power Corp. As FFPC partially funds the existing Town GIS data, I recommend that the data is provided at \$0 cost, as it will also be a benefit to the Town.

Respectively Submitted,

A handwritten signature in cursive script that reads "Trisha Law".

Trisha Law, BSc. Geography, MGIS
GIS Expert

February 11, 2016

Attention: Council Members of the Town of Fort Frances

Dear: Council Members

RE: Allowing a Third Party (GISbiz) access to the GIS systems layers

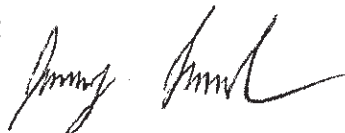
The Fort Frances Power Corporation has contracted the services of a Third Party (GISbiz) to incorporate a pilot program that is designed to streamline the process of recording information in the field, automating the workflow to resolve issues and making all of that information searchable and reportable through an easy to use GIS-based dashboard. The development will allow the Fort Frances Power Corporation to stay competitive and up to date in the electrical market and will allow for cost and time savings. In order for GISbiz to perform this upgrade/development to Fort Frances Power Corporation's GIS system, access to the Town of Fort Frances' GIS system, specifically its base map, streets and image layers, would need to be granted. The Fort Frances Power Corporation requests permission to share these layers with GISbiz.

Feel free to contact me should you have any other questions or concerns.

Yours truly,

Fort Frances Power Corporation.

Per:



Jeremy Nussbaumer
Technical Customer Service Representative

The foregoing is confirmed and accepted this
day of February, 2016.

Council Members of Fort Frances

Per:

Town of Fort Frances Geospatial Data License Agreement

THIS AGREEMENT made to be effective this 11 day of FEBRUARY 2016
(Day) (Month) (Year)

BETWEEN:

THE CORPORATION OF THE TOWN OF FORT FRANCES
 ("The Town of Fort Frances")

- and -
GISbiz
("Licensee")

WHEREAS The Town of Fort Frances has produced digital imagery and infrastructure data within the limits of The Town of Fort Frances (hereinafter referred to as Licensed data). The Town of Fort Frances is the owner of the intellectual property rights of the Licensed data addressed by the terms and conditions set forth in this Agreement.

AND WHEREAS the Licensee has requested a license from The Town of Fort Frances permitting the Licensee to utilize The Town of Fort Frances' digital mapping products and information (Licensed data), on the terms and conditions set forth in this agreement.

AND WHEREAS The Town of Fort Frances agrees to provide the Licensee with a non-exclusive, non-assignable & non-transferable perpetual license to utilize the digital mapping products and information (Licensed data) based upon the terms and conditions set forth in this Agreement;

THEREFORE, in consideration of the mutual benefits to be realized under this agreement, the parties hereto agree as follows:

1. Permitted use: The Licensee shall not lease, sell, sublet, distribute, transfer or assign the Licensed data or any derivatives, enhanced products or hard copy products created from the Licensed data to any other person or organization without the expressed written consent of The Town of Fort Frances. This includes the right of use or partial use of the Licensed data. Failure to adhere to this will result in the termination of the License Agreement.

2. Copies: The Licensee may only make one copy of the Licensed data for back-up purposes only and not for use by any other person or organization. This back up shall only be used if a problem occurs with the original data. The Licensed data may be used in more than one computer at one time, provided all computers are solely owned and operated by the Licensee.

3. Licensed data: All Licensed data is in ESRI shapefile format, with the exception of the digital aerial photography. The coordinate system is UTM Zone 15N, NAD83. The Town of Fort Frances may consider, but shall not be obliged to provide the Licensed Data in other GIS or digital file formats as may be requested by the Licensee for its mapping system requirements.

4. Maintenance: The data licensed from The Town of Fort Frances is licensed for the Licensee's use only, not for resale or exchange with other parties. Licensed data is distributed "AS IS" on a one-time basis and The Town of Fort Frances is under no obligation to inform the Licensee of any changes, updates or alterations to the data. The Licensee will not receive any updated data, unless a new license request is made. Available data is in "raw" format and is not a finished map product.

5. Reserved Rights: The Town of Fort Frances shall retain all rights, title and interest to the Licensed data in all formats, languages and media. This includes copyrights, intellectual property, all other proprietary rights and the right to license the digital data covered by this Agreement to other users. The Licensed data shall continue to be the exclusive property of the Town of Fort Frances.

6. Copyright: Any paper or hard copy products derived from the Licensed data shall clearly indicate the source of the Licensed data and its copyright. If the data is modified in any way, this must be described with the source information. The Licensee agrees to not misrepresent The Town of Fort Frances Licensed data, nor imply that The Town of Fort Frances has approved any changes made by the Licensee, unless the Town of Fort Frances has granted expressed written permission.

7. Warranty: The Town of Fort Frances makes no warranty, expressed or implied, to the use of the Licensed data. Use of the Licensed data is done at the user's own risk and The Town of Fort Frances shall not be liable for any problems; including financial or business loss, the fitness of the Licensed data with other datasets, installation of the Licensed data and or any foreseeable or unforeseeable damages which may result from the use of the Licensed data.

8. Data Delivery: Orders for Licensed data sets do not have priority over other projects and work demands of The Town of Fort Frances Engineering Department. Significant delays may occur in such instances as staff shortages or schedule constraints. All efforts will be made to prepare and distribute Licensed data in a timely fashion. The Town of Fort Frances assumes no liability for shipping costs incurred, nor any damage to the Licensed data that may occur during shipping. The standard method of data delivery will be CD (Compact Disc).

9. Fees: The Town of Fort Frances licenses use of the Licensed data set in consideration of payment by the Licensee of the appropriate fee set out in the

current Schedule of Fees for the Town of Fort Frances and as illustrated in the attached price schedule. Fees paid are non-refundable. Data exchanges between the Licensee and The Town of Fort Frances will be considered.

10. Termination: The Town of Fort Frances may terminate this Agreement at any time, for any reason. Any violation of the license renders it null and void. This agreement will terminate automatically, without notice, if the Licensee fails to comply with any of the terms of this agreement. The Licensee may elect to terminate this Agreement at any time. Licensee user rights expire on the revocation of this license. Any and all copies of the Licensed data must be returned to The Town of Fort Frances within 30 days from the date this license expires or immediately if the license is revoked.

11. Third-Party Requests: If the Licensee receives a third party request for the Licensed data, the Licensee shall provide The Town of Fort Frances' contact information to the third party.

12. The terms of this agreement shall be in force from the date of execution or delivery of the Licensed Data, whichever is the later, and shall continue unless terminated under the provisions of this Agreement.

13. This Agreement constitutes the entire agreement and understanding of both parties as to the scope of this license and supersedes any and all prior agreements, warranties, understandings, discussions, negotiations and commitments, either written or oral, expressed and or implied between them.

14. Amendments to this agreement, be it the terms or provisions, must be elected in writing and signed by both parties.

15. This Agreement shall be subject to and interpreted in accordance with the Laws of the Province of Ontario.

16. This agreement is binding to both parties but does not constitute a relationship of partnership, or joint venture between the two parties.

Town of Fort Frances

By (Signature): _____

I have the authorization to bind the Corporation

Position/Title: _____

Name (Print): _____

Date: _____

By (Signature): _____

I have the authorization to bind the Corporation

Position/Title: _____

Name (Print): _____

Date: _____

***Please be advised that all agreements must be discussed with the Engineering Department (GIS) prior to signing.*

LICENSEE

By (Signature): _____

I have the authorization to bind the Corporation

Position/Title: PRESIDENT/CEO

Name (Print): BABU KRISHNASAMY

Date: 11-FEB-16

By (Signature): _____

I have the authorization to bind the Corporation

Position/Title: _____

Name (Print): _____

Date: _____

DATA LICENSE INFORMATION:

Data Available:

Infrastructure: Sanitary Sewer (manholes, mains), Storm Sewer (manholes, catch basins, mains), Water Distribution System (mains, hydrants, mainline valves), Roads

Base Data: base map (with or without addresses), aerial photography (colour, April 2007)

Data Requested:

base data (parcel boundary layer) with addresses
aerial imagery
streets

work being done for FFPC - data being requested for \$0 cost

Data Delivery Type:

☐ CD (mail) ☐ Digital transfer (email) ☐ hard copy (paper)

Disclaimer: Please be advised that the GIS data within The Town of Fort Frances' database is in a constant state of update. Every effort has been made to ensure that the Licensed data is the most current, updated version.

2016 Fee Schedule:


Hard Copy Maps: 8 1/2" X 11" - \$5.66; 11" X 17" - \$11.32; 24" X 36" \$28.29

Digital Aerial Photography: \$1131.69 (.ecw format only)

Shapefiles: \$282.92 per infrastructure shapefile/layer
\$282.92 - base map

*prices do not include applicable H.S.T.

Not Applicable


GISBIZ inc