

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #004

March 22, 2017

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on March 22, 2017 from 8:30 a.m. to 9:26 a.m.

PRESENT: Paul Ryan, Chairperson, Ken Perry, June Caul, Doug Brown, CAO and Travis Rob.

ALSO PRESENT: Charles Fischer (8:45 a.m. to 9:00 a.m.)

1. Call to Order

1.1 The meeting was called to order at 8:32 a.m.

2. Disclosure of pecuniary interest and the general nature thereof

None

3. Approval of Previous Committee Minutes

3.1 Minutes from the previous meeting of this committee on Wednesday March 8, 2017- the minutes were approved as circulated.

4. Non-agenda Items

None

5. Items Referred from Council

5.1 Letter Dated March 1, 2017 - Request for a Memorial Bench on the LaVerendrye at 5th Street East - the recommendation was approved as presented.

5.2 Letter Dated February 21, 2017 - Ducks Unlimited Signage - the recommendation was approved as presented.

6. New Business

6.1 Award of Tender 17-OF-03 - Supply and Deliver 1 Half ton - two wheel drive - 4 door pick up truck - the recommendation was approved as presented.

6.2 Geospatial Data Share Agreement with Fire Underwriters - the recommendation was approved as presented.

6.3 Funding Agreement with Automotive Materials Stewardship - the recommendation was approved as presented.

6.4 2016 Drinking Water Systems Annual Report - Schedule 22 - the recommendation was approved as circulated.

7. Information

7.1 Operations and Facilities Division - Public Works Area - Operations Statistics - January 2017 - the Public Works Area Statistics for January 2017 were received and will be forwarded to Council as information only. No action required.

- 7.2 2017 Tonnage at the Landfill Site - updated March 15, 2017 - the statistics from the Landfill updated March 15, 2017 were reviewed and will be forwarded to Council as information only. No action required
- 7.3 Operations and Facilities Division - Environmental Area - Operations Statistics - February 2017 - the Environmental Statistics for February 2017 were reviewed and will be forwarded to Council as information only. No action required.
- 7.4 Fort Frances Wastewater Treatment Facility Monthly Report - February 2017 - the report was reviewed and will be forwarded to Council as information only. No action required.
- 7.5 Operations and Facilities Division - Public Works Area - Operations Statistics - February 2017 - the Public Works Statistics for February 2017 were reviewed and will be forwarded to Council as information only. No action required.
- 7.6 Sewer and Water Data for 2017 - updated March 20, 2017 - the Sewer and Water Data as of March 20, 2017 was reviewed and will be forwarded to Council as information only. No action required.

8. Adjourn / Next Meeting Date

Executive Committee Chair

T. Rob, Manager of Operations & Facilities