

October 18, 2017

Report To: Mayor & Council

From: Doug Brown, Manager Operations & Facilities

SUBJECT: 2018 Planning & Development Dept. User Fees & Charges

Please find attached spreadsheet No. 1 outlining the proposed 2018 user fees and charges for the Planning & Development Dept. The 2017 rates were increased by 1.5% across the board with a few exceptions.

The exceptions are as follows and are shown highlighted in “yellow” on the spreadsheet;

1. **General Building Permit Fees** – Same as in 2017 as a result of being the highest among the larger communities in Northwestern Ontario.
2. **Animal Control Impound Fee** – Same as in 2017 as a result of the Enforcement Officers requiring exact change to deal with customers at the animal shelter.
3. **Parking meter rates same as in 2017**- \$2.00 for unreserved parking spaces daily & metered on-street parking fixed at \$1.00 per hour.
4. **Planning Fees** – some fees same as in 2017.

In addition, there are two new animal control fees linked with the new Animal Control By-law No. 50-17, which comes into effect on January 1st, 2018, and are highlighted in “Red”

- a) **Section 2.12.1.3 – Cat/Dog Lifetime Licence** set at a onetime fee of \$20.00 based on a survey of animal control fees of other Municipalities in Ontario.
- b) **Section 2.12.3 – Protective Care Fee per day** – set at \$20.00 per day based on a survey of animal control fees of other municipalities in Ontario

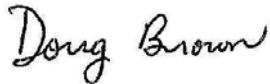
The forecasted increase in revenue is as follows for the Planning & Development Dept.;

Area	1.5% & adjustments
Building	\$ 29.03
Planning	\$ 156.24
Animal control	\$ 11.80
Parking/Enforcement	\$ 119.11
Total	<u>\$ 316.18</u>

The Planning & Development Executive Committee recommends the following:

- 1) That Council endorses the 2018 proposed user fees and charges for the Planning & Development Division, in principle with an increase of 1.5% with the exception of those highlighted fees as outlined on the attached spreadsheets and further recommends and that an authorizing by-law be prepared prior to January 1st, 2018.

Respectfully submitted,



Doug Brown, P. Eng.
CAO

Council approval of this report will ensure the following:

- 1) That Council endorses the 2018 proposed user fees and charges for the Planning & Development Dept. in principle with an increase of 1.5% with a few exceptions as outlined on the attached spreadsheets and that a by-law be prepared prior to January 1st, 2018.