

## TOWN OF FORT FRANCES

### MINUTES

SESSION NO. #007

April 22, 2020

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Committee Room and via Skype ( virtual meeting resources ) on April 22, 2020 from 8:30 a.m. to 9:32 a.m.

PRESENT: Chairperson R. Wiedenhoeft - Councillor, M. Behan - Councillor, J. McTaggart - Councillor, Mayor J. Caul (ex-officio)

ALSO PRESENT: T. Rob, Manager of Operations & Facilities, D. Brown, CAO

#### **1 Call to Order**

1.1 The meeting was called to order at 8:30 a.m.

#### **2 Disclosure of pecuniary interest and the general nature thereof**

2.1 None

#### **3 Approval of Previous Committee Minutes**

3.1 Minutes from the previous meeting on April 8th, 2020 - the minutes were approved as presented.

#### **4 Non-agenda Items**

4.1 None

#### **5 New Business**

5.1 Operations and Facilities Operational Plan through July 1 - the administration report was approved as presented.

5.2 March 2020 Drinking Water Systems Monthly Summary Report - the March monthly summary was approved as amended.

5.3 Award of RFP 20-OF-01 - Supply of a Columbarium at Fort Frances Cemetery - table to the next meeting.

#### **6 Information**

- 6.1 Operations and Facilities Division - Environmental Area - Operations Statistics - January - March 2020 - the Environmental Statistics were received and will be forwarded to Council as information only. No action required.
- 6.2 Fort Frances Wastewater Treatment Facility March 2020 Monthly Report - the Wastewater Report for March 2020 was received and will be forwarded to Council as information only. No action required.
- 6.3 Operations and Facilities Division - Public Works Area - Operations Statistics - January 2020 - the Public Works Statistics for January 2020 were received and will be forwarded to Council as information only. No action required.
- 6.4 Operations and Facilities Division - Public Works Area - Operations Statistic - February 2020 - the Public Works Statistics for February 2020 were received and will be forwarded to Council as information only. No action required.

**7 Adjourn / Next Meeting Date**

- 7.1 Adjourn at 9:32 a.m.

Next meeting on May 6, 2020.

---

Executive Committee Chair

---

T. Rob, Manager of Operations & Facilities