



Date: August 29<sup>th</sup>, 2019

Report To: Planning & Development Executive Committee

From: Cody Vangel, CBO Trainee/Municipal Planner

**Re: McFayden Request Rebate for Building Permit Fees**

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On July 24, 2019 Administration received a letter from Merle McFayden requesting reimbursement for building permit fees as part of the Residential Revitalization Grant program. In 2017, McFayden had three (3) building permits against his property at 715 Third Street West; 2017-062, 2017-094, 2017-114.

In order to qualify for the Residential Revitalization Grant there are numerous requirements to satisfy in order to be eligible. Two key requirements are that the project cost must be deemed to be \$25,000.00 or greater as shown on building permit, and the grant application must be complete and submitted prior to construction. In addition to these, the remaining requirements are outlined on the application form and in the Community Improvement Plan.

Building Permit 2017-062 to construct a new 28' by 28' accessory building indicated on the building permit application that the project was \$25,000.00 or greater. However, no Residential Revitalization Grant application was ever submitted or approved for this building permit.

Building Permit 2017-094 to install toilet and sink in accessory building indicated on the building permit that the project value was \$1,000.00. Given the cost of this project, it would not be eligible for the Residential Revitalization Grant.

Building Permit 2017-114 to construct 16' by 26' addition to dwelling indicated a project cost of \$60,000.00 on the building permit. In the letter, McFayden claims to have received an unannounced amount of money for the Residential Revitalization Grant pertaining to building permit 2017-114.

With this stated, after review of the letter submitted by McFayden, the following is recommended:

For building permit 2017-062 no Residential Revitalization Grant monies be provided as there was no grant application submitted prior to construction.

For building permit 2017-094 no Residential Revitalization Grant monies be provided as the project cost described in the building permit was not greater than \$25,000.00.

For building permit 2017-114 no additional Residential Revitalization Grant monies be provided as the compensation has already been granted for the building permit fee and tipping fees.

Respectfully submitted,

Original Signed By:

Cody Vangel, EIT  
CBO Trainee/Municipal Planner