

Date: January 31<sup>st</sup>, 2019

Report To: Planning and Development Executive Committee

From: Tyson Dennis, Chief Building Official/Municipal Planner

Re: **TBT Request for Side Entrance**

---

Robert Frenette of TBT Engineering has submitted, to the Planning and Development Department, a design for renovations for their newly purchased building located at 255 Scott Street. Planning and Development Department is seeking the Town Divisions and Council to review and determine if this design and access to 255 Scott Street, off the Rainy Lake Square, will be possible. Please review the drawings and reports from 2018, which are attached. The most recent divisional comments are included in this report. DJ Mackintosh will be representing TBT Engineering to discuss any questions about the design at the Planning and Development Executive Meeting on February 4<sup>th</sup>, 2019.

#### **Tannis Drysdale Economic Development**

YES ... x 1,000

We will need to have an agreement with tenants around secured access on those occasions when the square is rented for a private purpose. (In year one there has not been any events that have not been open to the public, but we did and will have ticketed events)  
That agreement will need to set a protocol for events with a liquor licensed vendor.  
Basically - we should retain the ability to close off (by temporary gate) this entrance/exit if required by law (for a liquor permit) or if required for a ticketed event.

#### **Fort Frances Power Corporation**

No concerns with the planned renovations at 255 Scott Street from FFPC's perspective. The applicant would need to contact us if the renovations require us to temporarily disconnect power to the building.

#### **Operations and Facilities Travis Rob, Milt Strachan, Craig Miller and Trish Law**

Water meter must be accessible.  
Backflow device to be installed if not already present.  
No sidewalk in the area of the proposed door. This is unmaintained through the winter months. This is not a good location for a doorway as the Town will not start to maintain this area but would be responsible should there be a claim. The door should be in the rear as it currently is.

**Fort Frances Fire Department**

No issues or concerns with respect to fire department requirements.

**Chief Building Official and Municipal Planner Tyson Dennis**

Elevations should be confirmed for access to the office as bricks maybe needed to be elevated and graded to allow proper entry to the TBT office building.

An agreement for maintenance and access onto the Rainy Lake Square will have to be developed between the owner of 255 Scott and the Town of Fort Frances. This will be registered on title at 255 Scott Street if such permission is granted by Council.

All registration fees and legal costs are to be paid for by TBT Engineering.

Please discuss the options and determine a recommendation for Council to move forward on TBT Engineering's request.

Respectfully submitted,

Original Signed By

Tyson Dennis

Chief Building Official/Municipal Planner