

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #39

Tuesday, October 18, 2016

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room on Tuesday, October 18, 2016 at 12:00 p.m.

PRESENT: Councillor Ken Perry, Councillor G. P. Ryan, Councillor Brunetta, Mayor Avis

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk, D. Galusha, Deputy-Treasurer, L. Lindberg, Treasurer, T. Moffitt, Fire Chief

REGRETS: None.

1. **Call to Order at 12:03 p.m.**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**  
Meals on Wheels - Budget Request
3. **Disclosure of pecuniary interest and the general nature thereof - None.**
4. **Approval of Previous Committee Minutes**
  - 4.1 Tuesday, October 4, 2016 Meeting Minutes  
RYAN/BRUNETTA: Approved as presented.
5. **In-Camera - None.**
6. **Items Referred from Council**
  - 6.1 Friends of the Museum 5th Annual Fall Soiree and Fundraising Gala  
- Agree with recommendation and item will be referred to the Committee of the Whole consent agenda.
  - 6.2 Royal Canadian Legion Manitoba/NW Ontario Command Advertising  
- Request received only, item will be referred to the Committee of the Whole consent agenda.
  - 6.3 CUPE Local 65 Retirement Dinner and Dance Request  
- Agree to give promo stock, item will be referred to the Committee of the Whole consent agenda.
  - 6.4 Boundary Waters Dragon Boat Club Request  
- will be placed in 2017 Budget Process. Treasury will request 2017 Draft Budget and Financial Statements.
  - 6.5 Fun in the Sun Committee Request  
- will be placed in 2017 Budget Process.
  - 6.6 Fort Frances Volunteer Bureau Financial Requests  
- will be placed in 2017 Budget Process. Treasury will request 2017 Draft Budget and Financial Statements for 2014, 2015 and 2016.
7. **New Business**
  - 7.1 Consumer Price Index (CPI) Increase for 2017 User Fees  
- Agree to follow Ontario CPI increase for 2017, item will be referred to the Committee

of the Whole consent agenda.

- User Fees will be brought forward at a future Committee meeting for consideration.

7.2 2016 Utility Vehicle Tender - Fire Department

Mayor Avis disclosed an interest in this item as his company is one of the bidders on this tender. He did not speak to the item and left the room.

- Agree to purchase from lowest bidder, item will be referred to the Committee of the Whole consent agenda.

**8. Non-agenda Items**

8.1 Meals on Wheels - Budget Request.

- will be placed in 2017 Budget Process.

**9. Outstanding Items**

9.1 Couchiching First Nations Water & Sewer Agreement

No update.

**10. Information**

10.1 General Fund Financial Statement as at September 30, 2016  
Received.

10.2 Water & Sewer Funds Financial Statement as at September 30, 2016  
Received.

10.3 Capital Fund Financial Statement as at September 30, 2016  
Received.

10.4 Admin & Finance Stats  
Received.

**11. Adjourn / Next Meeting Date**

11.1 The meeting adjourned at 12:27 p.m.  
The next meeting is scheduled for: Tuesday, November 8, 2016

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Executive Committee Chair

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D. Brown, CAO