

March 16, 2020

Report To: Mayor and Council

From: Aaron Bisson, Manager of Recreation and Culture

RE: Policy Number 2.5 Facility Rental Amendment

We are proposing additional wording be added to the facility rental policy to better align with tournament bookings and playoff formats. Tournaments and playoff games offer different situations than regular ice and thus we should have specific wording that reflects the special circumstances around these bookings. We are proposing the following additions to our Policy number 2.5 Facility Rental.

4.A.iv (a) Tournament Ice must be booked by September 15th for October, November and December Tournaments, and by December 15th for January, February, and March. Tournament Ice time will be allowed to be cancelled or modified up to two weeks prior to the date of the event.

4.A.iv (b) Playoff ice must be booked by December 15th for playoffs. Playoff ice will be booked for the entire possible number of games required. There will be no additional charge to cancel playoff ice due to the conclusion of the series in a smaller number of games than originally scheduled for.

The above additions to our policy will allow the user groups time to adapt and plan their tournaments appropriately and not cause any undue financial harm to the tournaments and user groups if the number of teams attending the tournament is different from the amount they expected much earlier in the year.

Recommendation

The Community Service Division recommends to Mayor & Council to accept the new additions to Policy number 2.5 as presented.

Respectfully Submitted,



Aaron Bisson
Manager of Recreation and Culture

<p>Council approval of this report will agree to the recommendation of the Community Services Executive Committee to update Policy Number 2.5 as outlined in this report.</p>
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