



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2018/108**

TO: Administration & Finance Executive Committee
FROM: Dawn Galusha, Deputy Treasurer
DATE: September 12, 2018
SUBJECT: Doug Brown, CAO – Purchase Card Expenses

BACKGROUND

Attached are copies of the Purchase Card expenses, as submitted by Doug Brown for the periods July 6 to August 6, and August 6 to September 6, 2018 related to travel costs.

July 6 to August 6	\$ 260.05
August 6 to September 6	<u>2,722.57</u>
Total	<u>\$2,982.62</u>

All costs are hotel, gas, airline and taxi fees in compliance with Town of Fort Frances Travel Policy Number 3.11.